



MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT 2

10 HALSEY REED ROAD MONROE TOWNSHIP NJ 08831

PHONE (609) 395-6830

FAX (609) 395-0483

WEBSITE STATION57.ORG

JASON MARTIN, CHAIRMAN | GLENN BORSUK, VICE CHAIRMAN | ROBERT MCGEE, SECRETARY

MICHAEL FRISCH, TREASURER | ALAN TANNENBAUM, DEPUTY SECRETARY/TREASURER

Minutes of the Regular Meeting Wednesday, May 13, 2020

The Monroe Township Board of Fire Commissioners of District No. 2 met virtually via ZOOM during COVID-19.

Chairman Martin called the meeting to order with a Salute to the Flag at 7:01 pm. Chairman Martin asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties. Chairman Martin read a list of firefighters that passed away in the line of duty and others from COVID-19.

UPON ROLL CALL made by Chairman Martin, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Glenn Borsuk, Michael Frisch, Jason Martin, Robert McGee and Alan Tannenbaum.

ALSO PRESENT: Attorney Drew Stauffer, Esquire and Val Cier, Recording Secretary.

There was one career firefighter present: Chief Carbin.

There were two volunteer firefighters present: Jennifer Awad and Jeff Dunham

There was one member of the public present: Fran Catanzaro

Chairman Martin announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the newspaper, posted on the bulletin board of the Office of the Township Clerk, and District 2 website @ www.station57.org, and notices sent to those requesting such.

MINUTES

Chairman Martin asked for a review of the April 15, 2020 minutes.

UPON MOTION MADE by Glenn Borsuk and seconded by Mike Frisch, to adopt the minutes of the regular meeting of April 15, 2020, as amended.

ROLL CALL: Aye Borsuk

Aye Frisch

Aye Martin

Aye McGee

Aye Tannenbaum

CLAIMS AGAINST THE BOARD & TREASURERS REPORT

Chairman Martin asked the board to review the claims against the board and for the treasurer's report.

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Commissioner Borsuk read the report:

General Operating Claims Total	\$ 297,231.89
Net Payroll Claims Total	\$ 125,519.02
Total Claims against the Board	\$ 422,840.91

Period ending May 15, 2020

Undesignated Funds

Amboy	\$1,441,598.61
Petty Cash	\$170.00

Designated Funds

Amboy	\$198,789.33
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Total Funds	\$1,640,557.94
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Chief Carbin reported that the checks for district taxes came in from the Townships.

UPON MOTION MADE by Glenn Borsuk and seconded by Alan Tannenbaum, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$422,840.91.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

OLD/NEW BUSINESS

Chairman Martin asked if there is old business to discuss. The Board had no old/new business to discuss.

CHIEF'S REPORT

Chairman Martin asked for a report from Fire Prevention.

Chief Carbin reported:

- Will start training after June 5th, keeping proper distance.
- Targeting starting inspections the first week of June.
- Reviewed Incident run log.
- 55 Smoke detector affidavits came in.
- Training for Fire Commissioners – Chief will send the link to the commissioners.
- District 1 is looking to purchase the old command vehicle – Attorney Stauffer will look into if there is a need for bids.
- Chief had sent four letters of interest to candidates, and all four would like to move forward with the next phase of interview.

- June 28th is Lieutenant's last shift; Chief is looking to a formal ceremony in the fall, due to stay at home orders. On his last day, the Chief will try to have bagpipes there.
- Lt. Exam – we cannot get into school to do exams.
- Chief had an Insurance meeting – only 17 cases within that group reported, and all are healthy and back in service.
- Volunteers were offered testing as well.

Chairman Martin confirmed with the Chief that the building restriction and inspections will continue to have the same restrictions in place. Chairman Martin suggested having the next monthly board meeting virtually. Will transition to Google Meet, it's the same type of platform, which is free, and we

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are paying for ZOOM.

VOLUNTEER FIRE COMPANY REPORT

Chairman Martin asked if there was anything to report from the volunteers.

Jen reported that volunteers are still following stay at home order. Haven't been able to train due to social distancing.

MEETING OPEN TO THE PUBLIC

Chairman Martin opened the meeting to the public. There were no comments from the public.

ADJOURN

Chairman Martin asked for a motion to adjourn.

UPON MOTION MADE by Alan Tannenbaum and seconded by Mike Frisch, the meeting was adjourned.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

ROBERT McGEE
Board Secretary
JASON MARTIN
Chairman

NOTE: Appendixes can be obtained upon request from the Board Secretary.
PREPARED BY: Val Cier