



# MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT 2

10 HALSEY REED ROAD MONROE TOWNSHIP NJ 08831

PHONE (609) 395-6830

FAX (609) 395-0483

WEBSITE STATION57.ORG

JASON MARTIN, CHAIRMAN | GLENN BORSUK, VICE CHAIRMAN | ROBERT MCGEE, SECRETARY

MICHAEL FRISCH, TREASURER | ALAN TANNENBAUM, DEPUTY SECRETARY/TREASURER

## Minutes of the Regular Meetings Wednesday, May 11, 2022

The Monroe Township Board of Fire Commissioners of District No. 2 met at the Monroe Township Fire District #2 & EMS building, 10 Halsey Reed Road, Monroe Township, New Jersey for an Agenda, Reorganization and Regular Meeting.

Chairman Martin called the meeting to order with a Salute to the Flag at 7:00 pm. Chairman Martin asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties.

**UPON ROLL CALL** made by Commissioner Jason Martin, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Glenn Borsuk, Michael Frisch, Jason Martin, Robert McGee and Alan Tannenbaum.

**ALSO PRESENT:** Board Attorney Richard J. Shaklee, Esquire, and Val Cier, Recording Secretary.

There were two career firefighters present: Captain Volkmann, Captain Patel (virtual)

There were no volunteer firefighters present.

There were no members of the public present.

Chairman Martin announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published newspaper, posted on the bulletin board of the Office of the Township Clerk, Fire District #2 website @ [www.station57.org](http://www.station57.org), and notices sent to those requesting such.

### MINUTES

Chairman Martin asked for a review of the April 13, 2022 minutes.

**UPON MOTION MADE** by Robert McGee and seconded by Glenn Borsuk, to adopt the minutes of the regular meeting.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Martin  
Aye McGee  
Aye Tannenbaum

### CLAIMS AGAINST THE BOARD & TREASURERS REPORT

Chairman Martin asked the board to review the claims against the board and for the treasurer's report.

Commissioner Frisch read the report:

General Operating Claims Total	\$207,379.18
Net Payroll Claims Total	\$111,705.66
Total Claims Against the Board	\$319,084.84
Period ending May 13, 2022	

Amboy Bank:

Undesignated Funds	\$1,976,324.29
Petty Cash	\$170.00
Designated Funds	\$198,789.33
Total Balance	\$2,175,283.62

**UPON MOTION MADE** by Glenn Borsuk and seconded by Alan Tannenbaum, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$319,084.84

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Martin  
Aye McGee  
Aye Tannenbaum

Chairman Martin explained that the purchase requests for all bills will now be used for Board Accountants. Will take the place of the current requisition. For purchase orders, an online request will currently go to the Chairman, and purchase can be made. Accountant will submit a request number and record the check number. Four signatures will be needed. Requestor/ 2nd employee signs, 2 commissioners will sign it.

**OLD BUSINESS**

Chairman Martin asked the Board if they had any old business. The board had no old business to discuss.

**NEW BUSINESS**

Chairman Martin read Resolution awarding a professional services contract to Cleary, Giacobbe, Alfieri, Jacobs for Special Labor Counsel.

**UPON MOTION MADE** by Glenn Borsuk and seconded by Robert McGee, adopted the Resolution awarding a professional services contract to cleary, Giacobbe, Alfieri, Jacobs for Special Labor Counsel.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Martin  
Aye McGee  
Aye Tannenbaum

**FIRE PREVENTION BUREAU REPORT**

Chairman Martin asked for the Fire Prevention Report.

Captain Volkmann reported on the following:

- List of registrations
- List of fees, inspections and correspondence
- Helmet shield were ordered in March, expected to be in this month

## **APPLEGARTH VOLUNTEER FIRE COMPANY**

Chairman Martin asked if there was anything to report from the volunteers.

Commissioner Borsuk stated they have an application for a new firefighter with experience. Commissioner McGee stated the Drive Camera's and Health Representative are still open items. Commissioner Borsuk will start gathering information on the cameras.

Commissioner McGee mentioned that the hose reels are leaking in the bay. Captain Volkmann stated they tried to repair one today, but they are 12 years old and will probably need to be replaced. Commissioner McGee also mentioned that he spoke with Firefighter Wentz about the kitchen cabinets, and he will use the wood found in the firehouse to replace doors and drawers.

### **MEETING OPEN TO THE PUBLIC**

Chairman Martin opened the meeting to the public. No public was present.

### **CLOSED SESSION**

Chairman Martin stated there was a need for an executive session.

Attorney Shaklee read the Resolution for Executive Session for the purpose of personnel matters. **UPON MOTION MADE** by Glenn Borsuk and seconded by Mike Frisch, to go into an executive session for the purpose of collective bargaining negotiations.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Martin  
Aye McGee  
Aye Tannenbaum

### **ADJOURN**

Chairman Martin reopened the meeting to the public and asked for a motion to adjourn.

**UPON MOTION MADE** by Glenn Borsuk and seconded by Robert McGee, the meeting was adjourned.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Martin  
Aye McGee  
Aye Tannenbaum

ROBERT MCGEE  
Board Secretary  
JASON MARTIN  
Chairman

**NOTE: Appendixes can be obtained upon request from the Board Secretary.**

PREPARED BY: Val Cier