

TOWNSHIP OF MONROE
Board of Fire Commissioners
Fire District No. 2
Minutes of the Regular Meeting
Wednesday, September 12, 2018

The Monroe Township Board of Fire Commissioners of District No. 2 met at the Monroe Township Fire District #2 & EMS building, 10 Halsey Reed Road, Monroe Township, New Jersey for the Regular Meeting.

Chairman Martin called the meeting to order with a Salute to the Flag at 7:00 pm. Chairman Martin asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties.

UPON ROLL CALL made by Commissioner McGee, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Glenn Borsuk, Michael Frisch, Jason Martin, Robert McGee, and Alan Tannenbaum.

ALSO PRESENT: Attorney Richard Shaklee, Esquire, Board Accountant Dan Carlstrom, and Lindsay Lesser, Substitute Recording Secretary.

There were two career firefighter present: Chief Carbin & Firefighter Slane

There were no volunteer/support firefighter present.

There were no members of the public present.

Chairman Martin announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the paper, posted on the bulletin board of the Office of the Township Clerk and District 2 website @ www.station57.org, and notices sent to those requesting such.

MINUTES

Chairman Martin asked for a review of the August minutes.

UPON MOTION MADE by Glenn Borsuk and seconded by Michael Frisch, to adopt the minutes of the August 8, 2018 regular meeting.

ROLL CALL: Aye Borsuk

Aye Frisch

Aye Martin

Aye McGee

Aye Tannenbaum

CLAIMS AGAINST THE BOARD & TREASURERS REPORT

Chairman Martin asked the board to review the claims against the board and for the treasurer's report.

Commissioner Frisch read the report:

General Operating Claims Total	\$186,902.67
Net Payroll Claims Total	\$111,939.28
Total Claims Against the Board	\$ 298,841.95
Period ending September 14, 2018	

M&T Bank:

Undesignated Funds	\$836,283.69
Designated Funds	\$198,789.33
Total Balance	\$1,035,073.02

UPON MOTION MADE by Glenn Borsuk and seconded by Robert McGee, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$298,841.95.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

CORRESPONDENCE

Chairman Martin stated there were no correspondence to be read this evening.

FIRE PREVENTION BUREAU REPORT

Chairman Martin asked for the Fire Prevention Report. Chief Carbin reported:

- Accumulation of hours
- Driver raining for new firefighters is expected to be complete in less than the estimated 90 days
- Reviewed incident run log
- Events total
- Apparatus and equipment repairs
- Attended the 9/11 Memorial Ceremony. There are discussion that next year the ceremony may be moved the evening however the Chief is not in favor of this due to losing the connection with the time of day that the attacks actually happened.

Chief Carbin would like to send a follow up letter to EMS and all the involved parties regarding the 1st Responder Pilot Program since there has not been any response since the letter was hand delivered. Chief would stating that the program will begin October 1, 2018 and run through December 31, 2018. Chief to draft and send the Commissioners a draft of the letter tomorrow.

Commissioner Frisch asked if the Commissioners had any issues with him reading the letter that has been sent already and state that no response has been received to date at the Stonebridge community meeting this week. Commissioner Frisch could either read it as a Commissioner or as a member of the community. None of the Commissioner saw any issues with that since there would only be two Commissioners in attendance at that meeting. Attorney Shaklee confirmed that there wouldn't be any issues reading the letter.

EMS has requested the use of the spare office while the EMS side of the building is being renovated. Chief Carbin will request that this request is made in writing and needs to include the approximate dates of use from the EMS director.

The annual Open House will be held on October 7th. This is the same date of the Fallen Firefighter Memorial Service at 10am which the Chief attends every year. The Chief felt comfortable that he would be able to attend both events.

Commissioner Frisch stated that he was grateful that all the Commissioners attended the 9/11 Memorial

Ceremony and that it means a lot to him personally.

Chief asked if the Commissioners would like to discuss the phone call that was received. Mr. Maurice Mahler had called EMS headquarters and requested details of a specific EMS call and identified himself as Commissioner Mahler from Fire District #2. EMS headquarters didn't release any details to Mr. Mahler. Per Attorney Shaklee this doesn't present any risk to the fire department directly. Attorney Shaklee suggested that a letter can be sent to any entity that we think he may contact and state that Mr. Mahler is no longer a Commissioner however that it isn't legally necessary.

Banking updated. Three quotes have been received from PNC, TD and Amboy Bank for options for a depository account. After reviewing the details of each offer it was determined that Amboy Bank is offering the best options without any fees and will meet our needs.

UPON MOTION MADE by Glenn Borsuk and seconded by Michael Frisch, to transition the banking accounts to Amboy Bank.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

APPLEGARTH VOLUNTEER FIRE COMPANY

Commissioner Borsuk commented that it was nice that many Commissioners joined the Volunteers on the fishing outing this year. A good time was had by all.

This Friday the Ladies Auxiliary are hosting a sip and paint fund raiser.

MEETING OPEN TO THE PUBLIC

There were not members of the public that were present to speak.

CLOSED SESSION

Chairman Martin stated there was no need to have an executive session.

ADJOURN

Chairman Martin asked for a motion to adjourn.

UPON MOTION MADE by Jason Martin and seconded by Glenn Borsuk, the meeting was adjourned.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

ROBERT McGEE
Board Secretary

Regular Meeting
September 12, 2018

JASON MARTIN
Chairman

NOTE: Appendixes can be obtained upon request from the Board Secretary.
PREPARED BY: Lindsay Lesser