



MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT 2

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JASON MARTIN, CHAIRMAN | GLENN BORSUK, VICE CHAIRMAN | ROBERT MCGEE, SECRETARY

MICHAEL FRISCH, TREASURER | ALAN TANNENBAUM, DEPUTY SECRETARY/TREASURER

Minutes of the Reorganization and Regular Meetings Wednesday, May 12, 2021

The Monroe Township Board of Fire Commissioners of District No. 2 met at the Monroe Township Fire District #2 & EMS building, 10 Halsey Reed Road, Monroe Township, New Jersey for an Agenda, Reorganization and Regular Meeting.

Chairman Martin called the meeting to order with a Salute to the Flag at 7:00 pm. Chairman Martin asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties, and Firefighter Ricardo Torez Jr.

UPON ROLL CALL made by Commissioner Jason Martin, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Glenn Borsuk, Michael Frisch, Jason Martin, Robert McGee and Alan Tannenbaum.

ALSO PRESENT: Board Attorney Richard J. Shaklee, Esquire, and Val Cier, Recording Secretary. There was one career firefighter present: Chief Carbin.

There was one volunteer/support firefighter present: Jennifer Awad.

There were no members of the public present.

Chairman Martin announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published newspaper, posted on the bulletin board of the Office of the Township Clerk, Fire District #2 website @www.station57.org, and notices sent to those requesting such.

INTRODUCTION OF NEWLY ELECTED COMMISSIONER

Chairman Martin asked Board Attorney Shaklee to swear in the newly elected commissioner Alan Tannenbaum. Board Attorney Shaklee swore in the elected commissioner, Alan Tannenbaum.

REORGANIZATION MEETING

Commissioner Martin announced the results of the election: the budget passed with 859 yes; 199 no. Votes for elected commissioner Alan Tannenbaum, 1068, and 10 write-ins.

Chairman Martin asked for a Motion to keep all the board positions the same (Resolution 21-001).

UPON MOTION MADE by Glenn Borsuk and seconded by Jason Martin, all Board positions of Fire Commissioners of District No. 2, will remain the same in 2021.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

Chairman Martin asked for a nomination for the position of Board Attorney. Nomination of Richard J. Shaklee, Esquire, of the firm McLaughlin, Stauffer & Shaklee, P.C. by Commissioner Borsuk, seconded by Commissioner McGee.

UPON MOTION MADE by Glenn Borsuk and seconded by Robert McGee, Richard J. Shaklee, Esquire, of the firm McLaughlin, Stauffer & Shaklee, P.C. to adopt Resolution 20-0002 appointing Richard Shaklee as Board Attorney for the term expiring in 2022.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

Chairman Martin asked for a nomination for the position of Recording Secretary. Nomination of Valerie Cier by Commissioner Borsuk, seconded by Commissioner Tannenbaum.

UPON MOTION MADE by Glenn Borsuk and seconded by Alan Tannenbaum, to adopt Resolution 20-0003 appointing Valerie Cier as Recording Secretary of the Board of Fire Commissioners of Fire District No. 2 for a term expiring at the 2022 reorganization meeting.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

Chairman Martin asked for a nomination for the position of Board Accountant/Auditor. Nomination of Furey and Company. P.C by Commissioner Frisch, seconded by Commissioner Borsuk.

UPON MOTION MADE by Mike Frisch and seconded by Glenn Borsuk, to adopt Resolution 20-0004 appointing Furey and Company. P.C. as Board Accountant/Auditor for the Board of Fire Commissioners of District No. 2 for a term expiring at the 2022 reorganization meeting.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

Chairman Martin stated the reorganization resolutions 20-0005 to 20-0017 will be done as a consent agenda, handled together as one motion.

UPON MOTION MADE by Glenn Borsuk and seconded by Mike Frisch, Resolutions were adopted for the following:

- Resolution 20-0005: Resolution Fixing the Time and Place of the Annual Election
- Resolution 20-0006: Resolution Designating Official Board Newspapers
- Resolution 20-0007: Resolution Designating Official Depositories of Monies and Funds
- Resolution 20-0008: Resolution Establishing Compensation for Members of the Board
- Resolution 20-0009: Resolution Establishing Compensation for Recording Secretary
- Resolution 20-0010: Resolution Establishing Compensation for Board Attorney
- Resolution 20-0011: Resolution Establishing Compensation for Board Accountant/Auditor
- Resolution 20-0012: Resolution Recognizing a Volunteer Fire Company as a Supplement to Career Staffing
- Resolution 20-0013: Resolution Establishing Time, Date and Location of Monthly Meetings
- Resolution 20-0014: Resolution Designating Signatures on the Bond for Fire Commissioners.
- Resolution 20-0015: Resolution Authorizing Board Treasurer/Deputy Treasurer to make Timely Payments
- Resolution 20-0016: Resolution Requesting District Taxes
- Resolution 20-0017: Resolution Certifying the Amount of Money Voted at the Annual Election to the Tax Assessor of the Township of Monroe

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

Chairman Martin announced the reorganization portion of the meeting has been completed and the regular meeting would continue.

MINUTES

Chairman Martin asked for a review of the April 14, 2021 minutes. Commissioner Borsuk had two corrections.

UPON MOTION MADE by Glenn Borsuk and seconded by Mike Frisch, to adopt the minutes of the regular meeting, as amended.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

CLAIMS AGAINST THE BOARD & TREASURERS REPORT

Chairman Martin asked the board to review the claims against the board and for the treasurer's report. Commissioner Frisch read the report:

General Operating Claims Total	\$232,026.90
Net Payroll Claims Total	\$ 98,001.87
Total Claims Against the Board	\$330,028.77
Period ending May 12, 2021	

Amboy Bank:

Undesignated Funds	\$1,709,650.34
Petty Cash	\$170.00
Designated Funds	\$198,789.33
Total Balance	\$1,908,609.67

UPON MOTION MADE by Robert McGee and seconded by Alan Tannenbaum, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$330,028.77.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

OLD BUSINESS

Chairman Martin asked the Board if they had any old business. The board had no old business to discuss.

NEW BUSINESS

Chairman Martin opened the meeting to the board to discuss new business. The board had no new business.

FIRE PREVENTION BUREAU REPORT

Chairman Martin asked for the Fire Prevention Report.

Chief Carbin reported on the following:

- Training will start when the new tours are in place
- Fire Prevention Bureau revenue over the years: 2011-\$59k, 2015-\$76k, 2020-\$126k; 2021 as of today \$60k
- Reviewed Incident Run Log
- Event totals - FF Alok had highest
- Swaps take place this Saturday
- Will start radio purchase since the budget has passed
- Will have an engineer come to scope out the front and rear aprons
- Suction hose will be in Tuesday; will do drills in June and will extend to volunteers

Chief Carbin asked District 3 regarding the payment to their mechanic. Chief suggested the possibility of hiring a qualified mechanic to share between Districts 2 and 3, with an interlocal agreement for a full time technician. Chairman Martin asked what certification is needed. Chief stated that there are courses, but you just need a qualified mechanic.

Chairman Martin also mentioned there is a need for preventative maintenance to be done within the fire house too.

APPLEGARTH VOLUNTEER FIRE COMPANY

Chairman Martin asked if there was anything to report from the volunteers.

Firefighter Awad mentioned:

- There are 4 fully qualified drivers, a few others are in the works.
 - Commissioner Borsuk stated training takes a minimum of 20 hours, new firefighters would require more time; pumps training requires more training.
 - The pump operator must be trained on skills more than driving.
- PASS devices are needed. Chief Carbin is aware.

The board complimented the volunteers on great responses.

Chairman Martin would like to pursue the volunteers buying and selling shirts with the Fire Department logo for three causes:

- October-breast cancer awareness
- February-heart health month
- April - autism awareness

Chairman Martin will attend a volunteer meeting to discuss further.

MEETING OPEN TO THE PUBLIC

Chairman Martin opened the meeting to the public. There was no public present.

CLOSED SESSION

Chairman Martin stated there was a need for an executive session. Attorney Shaklee read the resolution for executive session contract negotiations.

UPON MOTION MADE by Mike Frisch and seconded by Glenn Borsuk, for the board to go into

executive session for the purpose of contract negotiations.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

ADJOURN

Chairman Martin reopened the meeting to the public and asked for a motion to adjourn.

UPON MOTION MADE by Glenn Borsuk and seconded by Robert McGee, the meeting was adjourned.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

ROBERT McGEE
Board Secretary
JASON MARTIN
Chairman

NOTE: Appendixes can be obtained upon request from the Board Secretary.
PREPARED BY: Val Cier