

MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT 2



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JASON MARTIN, CHAIRMAN | GLENN BORSUK, VICE CHAIRMAN | ROBERT MCGEE, SECRETARY

MICHAEL FRISCH, TREASURER | ALAN TANNENBAUM, DEPUTY SECRETARY/TREASURER

Minutes of the Regular Meetings Wednesday, June 8, 2022

The Monroe Township Board of Fire Commissioners of District No. 2 met at the Monroe Township Fire District #2 & EMS building, 10 Halsey Reed Road, Monroe Township, New Jersey for the Regular Meeting.

Chairman Martin called the meeting to order with a Salute to the Flag at 7:00 pm. Chairman Martin asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties.

UPON ROLL CALL made by Commissioner Jason Martin, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Glenn Borsuk, Michael Frisch, Jason Martin, Robert McGee and Alan Tannenbaum.

ALSO PRESENT: Board Attorney Richard J. Shaklee, Esquire, and Val Cier, Recording Secretary.

There were two career firefighters present: Captain Volkmann, Captain Grande (virtual)

There was one volunteer firefighter present. Jennifer Awad

There were no members of the public present.

Chairman Martin announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published newspaper, posted on the bulletin board of the Office of the Township Clerk, Fire District #2 website @www.station57.org, and notices sent to those requesting such.

MINUTES

Chairman Martin asked for a review of the May 11, 2022 minutes.

UPON MOTION MADE by Robert McGee and seconded by Glenn Borsuk, to adopt the minutes of the regular meeting.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

CLAIMS AGAINST THE BOARD & TREASURERS REPORT

Chairman Martin asked the board to review the claims against the board and for the treasurer's report.

Commissioner Frisch read the report:

General Operating Claims Total \$149,401.40

Net Payroll Claims Total \$116,329.90

Regular Meeting
June 8, 2022

Total Claims Against the Board \$265,731.30
Period ending June 10, 2022

Amboy Bank:

Undesignated Funds \$2,979,400.39
Petty Cash \$170.00
Designated Funds \$198,789.33
Total Balance \$3,178,359.72

UPON MOTION MADE by Alan Tannenbaum and seconded by Robert McGee, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$265,731.30

ROLL CALL: Aye Borsuk
 Aye Frisch
 Aye Martin
 Aye McGee
 Aye Tannenbaum

OLD BUSINESS

Chairman Martin asked the Board if they had any old business. The board mentioned parking lot lights, apparatus camera and retrofit for LED headlights on engine, will be tabled for a future meeting.

NEW BUSINESS

Chairman Martin read a letter from the Amazon distribution center off Perrineville for emergency management. This is the first time an applicant is expecting a signature to agree to their emergency plan. Board must sign, agreeing to the plan, or if they don't sign, it means the board agrees to the plan.

Attorney Shaklee suggested the board write a letter to Amazon stating we received the letter and the fire department will act in accordance with the law, but not agreeing or disagreeing with their plan.

Chairman Martin read a letter from Firefighter Wenz, requesting the board waive his 6 month notice on his pending retirement, 8/1//22.

UPON MOTION MADE by Jason Martin and seconded by Glenn Borsuk, to accept Firefighter Wenz resignation and wave the 6 month notice.

ROLL CALL: Aye Borsuk
 Aye Frisch
 Aye Martin
 Aye McGee
 Aye Tannenbaum

Chairman Martin distributed a draft letter for a conditional offer of employment for another firefighter. Board needs to make a decision, and document, how to handle deferrals from a candidate on the list, if offered employment.

Active Military should have unlimited deferrals; majority of the board felt a one time deferral should be permitted. Chairman Martin would prefer no deferrals because we have a great list of candidates. Commissioner Borusk feels it may be better not to allow deferrals to set clear standards.

UPON MOTION MADE by Mike Frisch and seconded by Glenn Borsuk, to allow a firefighter candidate one deferral and maintain their spot on the candidate list.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

UPON MOTION MADE by Mike Frisch and seconded by Glenn Borsuk, to allow the Chairman and Secretary of the Board to make an offer to candidates, based on the candidate list.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

Chairman Martin stated the need to move the July meeting date, and the board agreed.

UPON MOTION MADE by Glenn Borsuk and seconded by Jason Martin, to change the board's meeting date from July 13th to July 20th.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

FIRE PREVENTION BUREAU REPORT

Chairman Martin asked for the Fire Prevention Report.

Captain Volkmann reported on the following:

- Registrations fees show January to May
- All inspections are up to date
- Invited to attend MTHS Unified field day to do a stand by for children with special needs next Tuesday
- Chief Lyons, District 3, is good with sharing Township information

Commissioner Tannenbaum stated Station 57 was not part of an event before Memorial Day. Captain Volkmann stated Station 57 was not invited. Commissioner McGee already addressed this situation.

Commissioner McGee thanked Captain Volkmann for what he's done for the department. Chairman Martin thanked all shift Captains for all they've done.

Chairman Martin asked if there was anything to report from the volunteers.

Firefighter Awad reported the following:

- At the end of April, volunteers did a live burn drill.
- Last month, Jen went to Monroe High School to speak on behalf of the fire department for an American Red Cross program in MTHS.
- She has been talking to neighboring departments for drills in Plainsboro and East Windsor.
- There is a new volunteer who will be meeting for his physical soon.
- Jen would like a key to the Halsey Reed building and she will provide a list of volunteers that could use a key to building.
- Volunteers have one more driver; so up to 5 drivers; and still doing driver training.

Commissioner Frisch appreciated riding with the volunteers in the memorial day parade.

MEETING OPEN TO THE PUBLIC

Chairman Martin opened the meeting to the public. No public was present.

CLOSED SESSION

Chairman Martin stated there was no need for an executive session.

ADJOURN

Chairman Martin asked for a motion to adjourn.

UPON MOTION MADE by Glenn Borsuk and seconded by Robert McGee, the meeting was adjourned.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

ROBERT McGEE
Board Secretary
JASON MARTIN
Chairman

NOTE: Appendixes can be obtained upon request from the Board Secretary.

PREPARED BY: Val Cier