



# MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT 2

10 HALSEY REED ROAD MONROE TOWNSHIP NJ 08831

PHONE (609) 395-6830 FAX (609) 395-0483 WEBSITE STATION57.ORG JASON MARTIN,  
CHAIRMAN | GLENN BORSUK, VICE CHAIRMAN | ROBERT MCGEE, SECRETARY MICHAEL FRISCH,  
TREASURER | ALAN TANNENBAUM, DEPUTY SECRETARY/TREASURER

## Minutes of the Regular Meeting Wednesday, April 14, 2021

Chairman Martin called the Zoom meeting to order with a Salute to the Flag at 7:00 pm. Chairman Martin asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties.

**UPON ROLL CALL** made by Commissioner McGee, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Glenn Borsuk, Michael Frisch, Jason Martin, Robert McGee, and Alan Tannenbaum.

**ALSO PRESENT:** Attorney Richard Shaklee, Esquire and Val Cier, Recording Secretary.

Meeting was recorded via Zoom.

The following career firefighter was present: Chief Carbin

There were two volunteer firefighters present: Jeff Dunham and Jennifer Awad.

There were no members of the public present.

Chairman Martin announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the newspaper, posted on the bulletin board of the Office of the Township Clerk, and District 2 website @ [www.station57.org](http://www.station57.org), and notices sent to those requesting such.

### MINUTES

Chairman Martin asked for a review of the March 10, 2021 minutes.

**UPON MOTION MADE** by Glenn Borsuk and seconded by Jason Martin, to adopt the minutes of the regular meeting of March 10, 2021, as amended.

**ROLL CALL:** Aye Borsuk

Aye Frisch

Aye Martin

Aye McGee

Aye Tannenbaum

### CLAIMS AGAINST THE BOARD & TREASURERS REPORT

Chairman Martin asked the board to review the claims against the board and for the treasurer's report.

General Operating Claims Total \$ 645,537.95

Net Payroll Claims Total \$ 147,162.03

Total Claims against the Board \$ 792,699.08

Period ending April 16, 2021

Undesignated Funds

Amboy \$2,082,717.73

Petty Cash \$170.00

Designated Funds

Amboy \$198,789.33

Total Funds \$ 2,281,677.06

The 2021 Employer pension contributions were also paid: \$497,189 PFRS and \$6,952 PERS.

**UPON MOTION MADE** by Glenn Borsuk and seconded by Mike Frisch, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$792,699.08.

**ROLL CALL:** Aye Borsuk

Aye Frisch

Aye Martin

Aye McGee

Aye Tannenbaum

**OLD BUSINESS**

Chairman Martin asked if there was any old business. Commissioner Frisch wanted to mention the loss of life in the line of duty for the firefighter in the Rockland county fire at the assisted living facility.

**NEW BUSINESS**

Chairman Martin reported that Middlesex county is allowing us to use their voting machines. Chairman Martine attended training and he will man the voting machine the night of the election. They are providing 2 machines, but only may be used. It will still require obtaining signatures from voters, using digital voter registrations books. The county provided alcohol wipes to clean the touch screen. There will be no need to count ballots, since the machine prints out results. Will not use poll workers to keep it safe. There is a vote by mail drop box in town. Those will need to be counted as well. The county will provide any preliminary votes. The voting machines will be delivered tomorrow, 4/15.

**CHIEF'S REPORT**

Chairman Martin asked for a report from Fire Prevention.

Chief Carbin reported:

- Annual accumulation of hours for career staff
- Career training will begin in April
- Reviewed Incident Run log – 85 for the month
- Top responder was FF Alok, followed closely by FF Awad
- Met with Township Business Administrator regarding switch to county radio system in June. We are in the best position for radios to switch. Chief doesn't believe the switch will occur June 1st. If our budget passes, we can purchase 90% of radios on our own.
- Pump training will begin once the weather is warmer
- There are purchases needed, but will wait until after election.

April 14, 2021 Meeting

- The new shifts were assigned, and they will take place May 15. Chief will email it to the Commissioners.

## **VOLUNTEER FIRE COMPANY REPORT**

Chairman Martin asked for a report from the volunteers.

Firefighter Awad asked for an update on the hard suction requested last July. Chief reported that he was told it has a ship date of May 15th.

The volunteers also have another driver at the station, which makes 4 drivers, and more are interested. The volunteers would also like to have an AED on their engine. Chief Carbin stated that once we get past the election, we can look at purchasing one. The cost is \$7200.

## **MEETING OPEN TO THE PUBLIC**

There were no members of the public present.

Chairman Martin mentioned next month's commissioner meeting will be in person at the firehouse.

## **CLOSED SESSION**

Chairman Martin stated there was no need to have an executive session.

## **ADJOURN**

Chairman Martin asked for a motion to adjourn.

**UPON MOTION MADE** by Glenn Borsuk and seconded by Mike Frisch, the meeting was adjourned. **ROLL CALL:**

Aye Borsuk  
Aye Frisch  
Aye Martin  
Aye McGee  
Aye Tannenbaum

ROBERT McGEE  
Board Secretary  
JASON MARTIN  
Chairman

**NOTE: Appendixes can be obtained upon request from the Board Secretary.**  
PREPARED BY: Val Cier