



MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT 2

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JASON MARTIN, CHAIRMAN | GLENN BORSUK, VICE CHAIRMAN | ROBERT MCGEE, SECRETARY

MICHAEL FRISCH, TREASURER | ALAN TANNENBAUM, DEPUTY SECRETARY/TREASURER

Minutes of the Regular Meeting Wednesday, March 8, 2023

Chairman Martin called the meeting to order with a Salute to the Flag at 7:02 pm. Chairman Martin asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties.

UPON ROLL CALL made by Chairman Martin, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Glenn Borsuk, Michael Frisch, Jason Martin, Robert McGee, and Alan Tannenbaum.

ALSO PRESENT: Attorney Richard Shaklee, Esquire and Val Cier, Recording Secretary.

The following career firefighter was present: Chief Volkmann.

There was one volunteer firefighter present: Jennifer Awad.

There were no members of the public present.

Chairman Martin announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the newspaper, posted on the bulletin board of the Office of the Township Clerk, and District 2 website @ www.station57.org, and notices sent to those requesting such.

Chairman Martin congratulated Commissioners Martin and McGee on being elected Commissioners again; and advised that the budget also passed.

INTRODUCTION OF NEWLY ELECTED COMMISSIONER

Chairman Martin asked Board Attorney Shaklee to swear in the newly re-elected commissioners. Board Attorney Shaklee swore in the elected commissioners, Jason Martin and Robert McGee.

REORGANIZATION MEETING

Chairman Martin asked if all the board will remain in their current positions. Board members agreed.

UPON MOTION MADE by Glenn Borsuk and seconded by Robert McGee, all board members will remain in their current positions and to adopt Resolution 23-0001.

ROLL CALL: Aye Borsuk

Aye Frisch

Aye Martin

Aye McGee

Aye Tannenbaum

Chairman Martin reported the results of the election for the budget passing 544 Yes; 284 No. Votes for re-elected commissioners Jason Martin was 787 and Robert McGee was 769.

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Chairman Martin asked for a nomination for the position of Board Attorney. Nomination of Richard J. Shaklee, Esquire, of the firm McLaughlin, Stauffer & Shaklee, P.C. by Commissioner Borsuk, seconded by Commissioner McGee.

UPON MOTION MADE by Glenn Borsuk and seconded by Mike Frisch, Richard J. Shaklee, Esquire, of the firm McLaughlin, Stauffer & Shaklee, P.C. to close nominations for Board Attorney and adopt the Resolution appointing Richard Shaklee as Board Attorney for the term expiring 2024.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

Chairman Martin asked for a nomination for the position of Recording Secretary. Nomination of Valerie Cier by Commissioner Borsuk, seconded by Commissioner Frisch.

UPON MOTION MADE by Mike Frisch and seconded by Alan Tannenbaum, to close nominations for Recording Secretary and adopt the Resolution appointing Valerie Cier as Recording Secretary of the Board of Fire Commissioners of Fire District No. 2 for a term expiring at the 2024 reorganization meeting.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

Chairman Martin asked for a nomination for the position of Board Accountant/Auditor. Nomination of Furey and Company. P.C by Chairman Martin, seconded by Commissioner Frisch.

UPON MOTION MADE by Glenn Borsuk and seconded by Mike Frisch, to close nominations for Board Accountant/Auditor and adopt the Resolution appointing Furey and Company. P.C. as Board Accountant/Auditor for the Board of Fire Commissioners of District No. 2 for a term expiring at the 2024 reorganization meeting.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

Chairman Martin read the Resolution Appointing District Fire Official appointing Chief Scott Volkmann.

UPON MOTION MADE by Jason Marton and seconded by Glenn Borsuk, to adopt the Resolution appointing Chief Scott Volkmann as the District Fire Official.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

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Chairman Martin stated the reorganization agenda items numbered 23-006 to 23-0018 will be done as a consent agenda, handled together as one motion.

UPON MOTION MADE by Glenn Borsuk and seconded by Alan Tannenbaum, Resolutions were adopted for the following:

- Resolution designating the time and place of the 2024 Annual Election.
- Resolution establishing the Cranbury Press, Home News and/or Star Ledger, as needed, as the official newspapers, of the Board of Fire Commissioners of District 2, expiring at the 2024 reorganization meeting.
- Resolution designating Amboy Bank, in Monroe Township, and any other institution deemed necessary by the Treasurer, as the official depositories of monies and funds of the Board of Fire Commissioners of District No. 2, expiring at the 2024 reorganization meeting; and the resolutions for the general and capital accounts.
- Resolution establishing compensation for members of the Board of Fire Commissioners of District No. 2, expiring at the 2024 reorganization meeting.
- Resolution for the compensation of Valerie Cier, Recording Secretary, for the term expiring 2024.
- Resolution for the compensation of Board Attorney Richard Shaklee, of McLaughlin, Stauffer, & Shaklee P.C., for the term expiring 2024.
- Resolution for the compensation of Board Accountant/Auditor, Furey and Company, P.C., for the term expiring 2024.
- Resolution recognizing Applegarth Volunteer Engine Company No. 1, Inc. as supplement to paid firefighters for Fire District No. 2, expiring at the 2024 reorganization meeting.
- Resolution establishing date, time and place of monthly meetings for Fire District No. 2, expiring at the 2024 reorganization meeting.
- Resolution designating signatures on the bond for Fire District No. 2, expiring at the 2024 reorganization meeting.
- Resolution for Board Treasurer/Assistant Board Treasurer to make timely payments.
- Resolution requesting district taxes.
- Resolution certifying amount of money voted at annual election to Monroe Township Tax Assessor.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

Chairman Martin announced the reorganization portion of the meeting has been completed and the regular meeting would continue.

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MINUTES

Chairman Martin asked for a review of the February 8, 2023 minutes.
Commissioner Borsuk had one correction to the minutes.

UPON MOTION MADE by Jason Martin and seconded by Mike Frisch, to adopt the minutes of the regular meeting of February 8, 2023, as amended.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

CLAIMS AGAINST THE BOARD & TREASURERS REPORT

Chairman Martin asked the board to review the claims against the board and for the treasurer's report.

Commissioner Frisch read the report:

General Operating Claims Total	\$173,093.62
Net Payroll Claims Total	\$ 94,071.09
Total Claims against the Board	\$267,164.71
Period ending March 8, 2023	

Undesignated Funds

Amboy	\$2,053,722.09
Petty Cash	\$170.00

Designated Funds

Amboy	\$198,789.33
Total Funds	\$2,252,681.42

Chairman Martin mentioned we received a shut off notice for the Halsey Reed location and a credit at the Applegarth Road station from the eclectic company. Chief Volkmann will be calling tomorrow to resolve it.

UPON MOTION MADE by Glenn Borsuk and seconded by Alan Tannenbaum, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$267,164.71.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

OLD BUSINESS

Chairman Martin asked if there was any old business to report. The board had nothing to report.

NEW BUSINESS

Chairman Martin asked if there was any new business to report. The board had a few things:

- Commissioner Frisch wanted to thank the crew that arrived when his wife had a terrible fall.

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- Commissioner McGee wanted to thank Captain Riley, who is doing a lot of training for both the paid and volunteer firefighters.
- Chairman Martin thanked Firefighter Fenstermaker for selling the tanker on gov.bid.
- Commissioner Borsuk mentioned that Hightstown lost a past Chief, Neil Glackin, who had over 50 years with the company

CHIEF'S REPORT

Chairman Martin asked for a report from Fire Prevention.

Chief Volkmann reported:

- Initiating more email correspondence, saving money on postage and supplies.
- Training report - thanked Captain Riley for all the training he's done. Factory training on tanker was canceled and will be rescheduled. Doing a lot of training with volunteers.
- Firefighter Whalen is researching Fire Prevention software.
- Reviewed Incident Run log (pointed out crew did a great job at Commissioner Frisch's home)
- Chief met with Millstone regarding the activated fire alarms District 2 has been responding to and they requested the Chief put it in writing.
- Meeting with Station 46, East Windsor -they apologized for calling District 2 more than they wanted to. They will take District 2 off at fire alarms, but it may take some time. Chief confirmed trucks will respond anytime to occupied schools, and they want to do drills with District 2.

VOLUNTEER FIRE COMPANY REPORT

Chairman Martin asked if the Volunteers had anything to report.

Assistant Chief Jennifer Awad is working with Captain Riley on training. It's going very well. She is also officially a fire official, and Firefighter Grande passed as well as a fire official.

MEETING OPEN TO THE PUBLIC

Chairman Martin asked if the public comments. The public had no comments.

CLOSED SESSION

Chairman Martin stated a closed session was needed.

Resolution was read by Attorney Shaklee for an executive session for the purpose of personnel and contract negotiations.

UPON MOTION MADE by Glenn Borsuk and seconded by Mike Frisch, to go into an executive session for the purpose of personnel and contract negotiations.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

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ADJOURN

Chairman Martin asked for a motion to adjourn.

UPON MOTION MADE by Glenn Borsuk and seconded by Mike Frisch, the meeting was adjourned.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

ROBERT McGEE
Board Secretary
JASON MARTIN
Chairman

NOTE: Appendixes can be obtained upon request from the Board Secretary.

PREPARED BY: Val Cier