



**MONROE TOWNSHIP BOARD OF FIRE
COMMISSIONERS
DISTRICT 2**

10 HALSEY REED ROAD MONROE TOWNSHIP NJ 08831
PHONE (609) 395-6830 FAX (609) 395-0483 WEBSITE
STATION57.ORG

JASON MARTIN, CHAIRMAN | GLENN BORSUK, VICE CHAIRMAN | ROBERT MCGEE, SECRETARY
MICHAEL FRISCH, TREASURER | ALAN TANNENBAUM, DEPUTY SECRETARY/TREASURER

**Minutes of the Regular Meeting
Wednesday, November 8, 2023**

The Monroe Township Board of Fire Commissioners of District No. 2 met at the Monroe Township Fire District #2 & EMS building, 10 Halsey Reed Road, Monroe Township, New Jersey for the Regular Meeting.

Chairman Martin called the meeting to order with a Salute to the Flag at 7:00 pm. Chairman Martin asked for a moment of silence for all firefighters, EMS, police, and military, who have died in the performance of their duties.

UPON ROLL CALL made by Commissioner Jason Martin, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Glenn Borsuk, Michael Frisch, Jason Martin, Alan Tannenbaum and Robert McGee.

ALSO PRESENT: Board Attorney Richard J. Shaklee, Esquire

There were eight career firefighters present: Chief Volkmann, Captains Grande & Patel, Firefighters Chancy, Depasquale, Spierto, Slane, and Chrepta

There was one member of the volunteer department present: Assistance Chief Awad
There were no members of the public present.

Chairman Martin announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published newspaper, posted on the bulletin board of the Office of the Township Clerk, Fire District #2 website @ www.station57.org, and notices sent to those requesting such.

MINUTES

Chairman Martin asked for a review of the October 11, 2023.

UPON MOTION MADE by Michael Frisch and seconded by Glenn Borsuk, to adopt the minutes of the regular meeting as amended.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

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CLAIMS AGAINST THE BOARD & TREASURERS REPORT

Chairman Martin asked the board to review the claims against the board and for the treasurer's report.

Commissioner Frisch read the report:

General Operating Claims Total	\$214,753.62
Net Payroll Claims Total	\$109,716.69
Total Claims Against the Board	\$324,470.31
Period ending November 10, 2023	

Amboy Bank:

Undesignated Funds	\$2,367,990.28
Petty Cash	\$170.00
Designated Funds	\$198,789.33
Total Balance	\$2,566,949.61

Notable events during this period – None

UPON MOTION MADE by Robert McGee and seconded by Alan Tannenbaum, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$324,470.31.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

FIRE PREVENTION BUREAU REPORT

Chairman Martin asked for the Fire Prevention Report.

Chief Volkmann reported on the following:

- Year to date totals – current inspections and fees billed and collected
- Review of Incident Run Log
- Review of October Training

APPLEGARTH VOLUNTEER FIRE COMPANY

Chairman Martin asked if there was anything to report from the volunteers.

Assistance Chief Jennifer Awad agreed with Chief Volkmann that the hand line advancement drill and live burn went very, was well attended and that volunteers are looking forward future training.

OLD BUSINESS

Commissioner McGee asked for an update on the apron repair project and asked Chief Volkmann to clarify if a specific area is being included. Chief Volkmann stated it is not since it wasn't in the initial project plan and should it is to be added, there would be an additional cost. Commissioner McGee stated that if there is material left over, the contractor may be able to make the small repair without additional costs, Chief Volkmann will ask if that is a possibility.

Chairman Martin asked Board Attorney Shaklee for an update on the fire stations classification

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as public building. Board Attorney confirmed that it is his opinion that it is considered a public building.

Commissioner Borsuk stated that as previously discussed, older unvested LOSAP accounts of individuals no longer with the department have been terminated. Checks were received this week totaling approximately \$27,000.

Commissioner Frisch shared that as a recruiting opportunity, the volunteers may consider looking into the Fire Science programs at both Mercer and Middlesex County College to see if there are any residents that would like to get involved.

NEW BUSINESS

Chairman Martin asked if the board had any new business to discuss.

UPON MOTION MADE by Glenn Borsuk and seconded by Robert McGee, after completing his probationary period and upon recommendation of Captain Patel, Firefighter Joshua Chancy shall be appointed as a permanent Firefighter.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

MEETING OPEN TO THE PUBLIC

Chairman Martin opened the meeting to the public, there wasn't any members of the public in attendance.

CORRESPONDENCE

Chairman Martin asked if the board had any correspondence to discuss.

Chairman Martin read a letter from Shirley Santos, the Community Manager at Encore, expressing her gratitude for the department after the recent power surge.

CLOSED SESSION

Chairman Martin stated there was no need for an executive session.

ADJOURN

UPON MOTION MADE by Jason Martin and seconded by Michael Frisch, the meeting was adjourned.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

ROBERT McGEE
Board Secretary
JASON MARTIN
Chairman

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NOTE: Appendixes can be obtained upon request from the Board Secretary.
PREPARED BY: Lindsay Lesser