



MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT 2

10 HALSEY REED ROAD MONROE TOWNSHIP NJ 08831

PHONE (609) 395-6830

FAX (609) 395-0483

WEBSITE STATION57.ORG

JASON MARTIN, CHAIRMAN | GLENN BORSUK, VICE CHAIRMAN | ROBERT MCGEE, SECRETARY
MICHAEL FRISCH, TREASURER | ALAN TANNENBAUM, DEPUTY SECRETARY/TREASURER

Minutes of the Regular Meetings Wednesday, April 12, 2022

The Monroe Township Board of Fire Commissioners of District No. 2 met at the Monroe Township Fire District #2 & EMS building, 10 Halsey Reed Road, Monroe Township, New Jersey for an Agenda, Reorganization and Regular Meeting.

Chairman Martin called the meeting to order with a Salute to the Flag at 7:00 pm. Chairman Martin asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties.

UPON ROLL CALL made by Commissioner Jason Martin, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Glenn Borsuk, Michael Frisch, Jason Martin, Robert McGee and Alan Tannenbaum.

ALSO PRESENT: Board Attorney Richard J. Shaklee, Esquire, and Val Cier, Recording Secretary.

There was one career firefighter present: Chief Volkmann

There was one volunteer firefighter present: Assistant Chief Jennifer Awad

There were no members of the public present.

Chairman Martin announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published newspaper, posted on the bulletin board of the Office of the Township Clerk, Fire District #2 website @www.station57.org, and notices sent to those requesting such.

RESOLUTIONS ON SECOND READING BY TITLE ONLY

Chairman Martin opened the meeting to the public on the four Resolutions to be adopted by title only. Public had no questions. Chairman Martin stated a motion was needed to adopt the compensation resolutions on a second reading by title.

UPON MOTION MADE by Glenn Borsuk and seconded by Robert McGee, Resolutions were adopted for the following:

- Resolution Establishing Compensation for Members of the Board
- Resolution Establishing Compensation for Recording Secretary
- Resolution Establishing Compensation for Board Attorney
- Resolution Establishing Compensation for Board Accountant/Auditor

ROLL CALL: Aye Borsuk

Aye Frisch

Aye Martin

Aye McGee

Aye Tannenbaum

MINUTES

Chairman Martin asked for a review of the March 8, 2023 minutes. Commissioner McGee had a correction to the spelling of a name.

UPON MOTION MADE by Jason Martin and seconded by Mike Frisch, to adopt the minutes of the regular meeting as amended.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

CLAIMS AGAINST THE BOARD & TREASURERS REPORT

Chairman Martin asked the board to review the claims against the board and for the treasurer's report.

Commissioner Frisch read the report:

General Operating Claims Total	\$178,264.05
Net Payroll Claims Total	\$153,865.40
Total Claims Against the Board	\$ 332,129.45
Period ending April 14, 2023	

Amboy Bank:

Undesignated Funds	\$3,010,358.58
Petty Cash	\$170.00
Designated Funds	\$198,789.33
Total Balance	\$3,209,317.91

UPON MOTION MADE by Robert McGee and seconded by Alan Tannenbaum, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$332,129.45

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

OLD BUSINESS

Chairman Martin mentioned Commissioner Borsuk created an employment agreement with Chief Volkman.

Attorney Shaklee read the Resolution Authorizing the Vice Chairman to Sign an Employment Agreement with [Scott Volkmann](#) for the term March 8, 2023 to December 31, 2027.

UPON MOTION MADE by Glenn Borsuk and seconded by Mike Frisch approved the Resolution Authorizing the Vice Chairman to Sign an Employment Agreement with [Scott Volkmann](#).

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

Chairman Martin announced that there will be an installment ceremony for Chief Volkmann at the end of the May 10 Commissioner's meeting.

Chairman Martin announced Recording Secretary Val Cier will be retiring in June.

NEW BUSINESS

Chairman Martin opened the meeting to the board to discuss new business. There was nothing new to discuss.

FIRE PREVENTION BUREAU REPORT

Chairman Martin asked for the Fire Prevention Report.

Chief Volkmann reported on the following:

- Correspondence is going out via email, savings on paper, copier usage
- Reviewed 2022 to 2023 - increase in inspections this year
- Reviewed Incident Run Log (80)
- Chief is putting in for reimbursements for responding to Turnpike calls
- Completed a large amount of training this month. All career and volunteer's have completed the mandatory training. Doing training in-house.

APPLEGARTH VOLUNTEER FIRE COMPANY

Chairman Martin asked if there was anything to report from the volunteers.

Assistant Chief Awad reported:

- Working well with training and career staff. Captain Riley has been very helpful.
- Requested D-hooks, lightweight to replace the bulky ones the volunteers currently have.

MEETING OPEN TO THE PUBLIC

Chairman Martin opened the meeting to the public. There were no comments from the public.

CLOSED SESSION

Chairman Martin stated there was no need for an executive session.

ADJOURN

Chairman Martin reopened the meeting to the public and asked for a motion to adjourn.

UPON MOTION MADE by Jason Martin and seconded by Mike Frisch, the meeting was adjourned.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

ROBERT McGEE
Board Secretary
JASON MARTIN
Chairman

NOTE: Appendixes can be obtained upon request from the Board Secretary.

PREPARED BY: Val Cier