

TOWNSHIP OF MONROE
Board of Fire Commissioners
Fire District No. 2
Minutes of the Regular Meeting
Wednesday, October 16, 2019

The Monroe Township Board of Fire Commissioners of District No. 2 met at the Monroe Township Fire District #2 & EMS building, 10 Halsey Reed Road, Monroe Township, New Jersey for the Regular Meeting.

Chairman Martin called the meeting to order with a Salute to the Flag at 7:00 pm. Chairman Martin asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties, and the firefighters from other states Chairman Martin named.

UPON ROLL CALL made by Chairman Martin, the following members of the Monroe Township Board of Fire Commissioners of District No.2 were present: Glenn Borsuk, Jason Martin, Robert McGee, Michael Frisch. Alan Tannenbaum was not present.

ALSO PRESENT: Attorney Drew Stauffer, Esquire and Val Cier, Recording Secretary.

There was one career firefighter present: Chief Carbin

There were no members of the public present.

There were two members of the volunteers present: Hank Haligowski, Jennifer Awad.

Chairman Martin announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the newspaper, posted on the bulletin board of the Office of the Township Clerk, and District 2 website @ www.station57.org, and notices sent to those requesting such.

MINUTES

Chairman Martin asked for a review of the September 11, 2019 minutes. Commissioner Borsuk had one correction.

UPON MOTION MADE by Mike Frisch and seconded by Robert McGee, to adopt the minutes of the regular meeting of September 11, 2019 as amended.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee

CLAIMS AGAINST THE BOARD & TREASURERS REPORT

Chairman Martin asked the board to review the claims against the board and for the treasurer's report.

Chairman Frisch read the report:

General Operating Claims Total	\$228,339.93
Net Payroll Claims Total	\$ 88,798.74
Total Claims Against the Board	\$317,325.41

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M&T Bank:

Undesignated Funds	
M&T Bank	\$220,024.42
Amboy	\$1,621,564.01
Petty Cash	\$370.00
Designated Funds	
Amboy	\$198,789.33
Total Funds	\$2,040,747.76

Chairman Martin asked if the fire prevention amount seemed high. Chief Carbin said it was a larger order, and they usually spend \$10,000/year.

Voiding a check for \$939, that should not have been issued for workers compensation.

UPON MOTION MADE by Glenn Borsuk and seconded by Robert McGee, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$316,386.41.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee

CORRESPONDENCE

Chairman Martin reported that there was no correspondence.

FIRE PREVENTION BUREAU REPORT

Chairman Martin asked for a report from Fire Prevention.

Chief Carbin reported:

- EMS training done
- Fire Prevention Deposit
- Inspections for the month and for the year
- Fire Prevention Totals
- Incident run log
- November 2 is Pump test
- October 6 was Open House
- October 21 vehicle is going out to be painted
- Promotional exam - Chief Carbin reported there is a \$4000 quote that will cover the oral interview and training scenario for 6 firefighters. \$1100 is the cost for written exam
- Pat Grub from ESI will coordinate extrication training.

UPON MOTION MADE by Mike Frisch and seconded by Glenn Borsuk, to adopt the Equipment Usage Agreement with Amboy Bank for the check scanner.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee

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Chairman Martin read the Resolution authorization for member participation in a cooperative pricing system (RES# 19-0023). This is the Bergen County Co-op for tablets for the command vehicle and other trucks when needed.

UPON MOTION MADE by Glenn Borsuk and seconded by Mike Frisch, to adopt the Resolution authorization for member participation in a cooperative pricing system.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee

Chairman Martin ask about the bids for the command vehicle. Chief Carbin said P&L Custom was the only one that met all the requirements of the four submitted.

Chairman Martin read the Resolution (#19-0024) awarding a contract to P&L Custom for the upfit conversion of a 2019 Command Vehicle.

UPON MOTION MADE by Glenn Borsuk and seconded by Mike Frisch, to adopt the Resolution awarding P&L Custom the contract for the upfit conversions of the 2019 Command Vehicle.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee

APPLEGARTH VOLUNTEER FIRE COMPANY

Chairman Martin asked for a report from the volunteers. Commissioner Frisch thanked Jennifer and Hank and attending tonight and for their participation when the board member attended their last volunteer meeting

Hank requested a few things: Equipment needs to be looked at (thermal imaging camera); install mounting bracket in pickup truck to hold SCBA, in case they respond using that vehicle; many IDs have expired and new firefighters have come onboard - what is needed to get new IDs/accountability tags. Commissioner Borsuk stated there is a sheet at the firehouse, and Chief Carbin said he will need pictures in front of the flag. Chief Carbin can address all these items.

Jennifer asked if the Chief can let them know when they are doing training. He can either use Gary or Hank as a point of contact. Chief mentioned the extrication training is for on duty shift and volunteers.

Chairman Frisch stated it's important to keep lines of communication open if volunteers are not available for calls.

Hank asked if he can be shown how to update the app (I am Responding), and he will share with the volunteers. Hank also stated there are only a few volunteer firefighters certified to drive, so if they are not available, a truck won't go out. They are training more drivers.

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MEETING OPENED TO THE BOARD

Chairman Martin mentioned that the Open house was okay, but poor attendance. This was 6th year we are doing it and the Chairman wants to try something new, with volunteers and union involved, to raise money. Pick 4 charities, one per quarter, and sell shirts to give proceeds to the charity:

- American Heart Association
- Autism
- Wounded Warriors
- Cancer Awareness

The Shirt would have the organization name, support, and our logo. The duty crew could wear them.

Chairman Martin asked everyone to present more ideas at the next meeting. Chief Carbin stated the Fire Prevention penalty funds can be used for 4 different items. Chief will look into that.

MEETING OPEN TO THE PUBLIC

Chairman Martin opened the meeting to the public. The public had no comments.

CLOSED SESSION

Chairman Martin stated there was no need to have an executive session.

ADJOURN

Chairman Martin asked for a motion to adjourn.

UPON MOTION MADE by Jason Martin and seconded by Michael Frisch, the meeting was adjourned.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee

ROBERT MCGEE
Board Secretary
JASON MARTIN
Chairman

NOTE: Appendixes can be obtained upon request from the Board Secretary.

PREPARED BY: Val Cier