

**TOWNSHIP OF MONROE**  
**Board of Fire Commissioners**  
**Fire District No. 2**  
**Minutes of the Regular Meeting**  
**Wednesday, January 15, 2020**

The Monroe Township Board of Fire Commissioners of District No. 2 met at the Monroe Township Fire District #2 & EMS building, 10 Halsey Reed Road, Monroe Township, New Jersey for the Regular Meeting.

Chairman Martin called the meeting to order with a Salute to the Flag at 7:08 pm. Chairman Martin asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties, and the firefighters from other states Chairman Martin named.

**UPON ROLL CALL** made by Chairman Martin, the following members of the Monroe Township Board of Fire Commissioners of District No.2 were present: Glenn Borsuk, Jason Martin, Robert McGee, Michael Frisch, and Alan Tannenbaum.

**ALSO PRESENT:** Attorney Drew Stauffer, Esquire and Val Cier, Recording Secretary.

There was one career firefighter present: Chief Carbin

There were no members of the public present.

There were two members of the volunteers present: J. Strauber, J. Awad.

Chairman Martin announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the December 27th edition of the newspaper, posted on the bulletin board of the Office of the Township Clerk, posted in ten public locations and District 2 website @ [www.station57.org](http://www.station57.org), and notices sent to those requesting such.

**CLAIMS AGAINST THE BOARD & TREASURERS REPORT**

Chairman Martin asked the board to review the claims against the board and for the treasurer's report.

Chairman Frisch read the report:

General Operating Claims Total	\$236,444.39
Net Payroll Claims Total	\$ 92,672.63
Total Claims Against the Board	\$329,117.02
Period ending January 15, 2020	

M&T Bank:

Undesignated Funds	
Amboy	\$1,897,903.79
Petty Cash	\$170.00
Designated Funds	
Amboy	\$198,789.33
Total Funds	\$2,096,863.12

**UPON MOTION MADE** by Glenn Borsuk and seconded by Robert McGee, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$329,117.02.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Martin

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Aye McGee

Aye Tannenbaum

## **MINUTES**

Chairman Martin asked for a review of the December 11, 2019 minutes. Commissioner Tannenbaum had one correction.

**UPON MOTION MADE** by Mike Frisch and seconded by Alan Tannebaum, to adopt the minutes of the regular meeting as amended.

**ROLL CALL:** Aye Borsuk

Aye Frisch

Aye Martin

Aye McGee

Aye Tannenbaum

## **ADOPTION OF 2020 FIRE DISTRICT BUDGET**

Chairman Martin read the Resolution Authorizing the Reading of the 2020 Budget By Title Only.

**UPON MOTION MADE** by Glenn Borsuk and seconded by Robert McGee, the board authorized the reading of the budget by title only.

**ROLL CALL:** Aye Borsuk

Aye Frisch

Aye Martin

Aye McGee

Aye Tannenbaum

Chairman Martin read the 2020 Adopted Budget Resolution.

**UPON MOTION MADE** by Glenn Borsuk and seconded by Alan Tannenbaum, the board adopted the 2020 Budget.

Chairman Martin opened the meeting to the public on the budget. The public had no comments.

Chairman Martin asked for a roll call on the motion.

**ROLL CALL:** Aye Borsuk

Aye Frisch

Aye Martin

Aye McGee

Aye Tannenbaum

Chairman Martin read the 2020 Temporary Budget Resolution of \$571,014.00.

**UPON MOTION MADE** by Mike Frisch and seconded by Glenn Borsuk, the board authorized the 2020 Temporary Budget Resolution of \$571,014.00.

**ROLL CALL:** Aye Borsuk

Aye Frisch

Aye Martin

Aye McGee

Aye Tannenbaum

## **CORRESPONDENCE**

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Chairman Martin stated Elaine Flynn, Middlesex County Clerk, wrote a letter regarding the upcoming election. The ballot must be in three languages, which will cost approximately an additional \$1600. The Board must wait until the 20th of the month to print the ballot. The service will translate, print, fold and send to the County. This includes the ballots that are at the Firehouse.

### **FIRE PREVENTION BUREAU REPORT**

Chairman Martin asked for a report from Fire Prevention.

Chief Carbin reported:

- New hours for crew
- 609 Smoke detector inspections for year
- Fire Prevention Totals for 2019- 992
- Incident run log
- Personnel event total for month/year
- 1053 calls for year
- Command vehicle at P&L
- Tower is at Blaze and then will go to P&L
- Pump,ladder and service tests are done
- Firefighter Yockkman requested going to Hazmat training. Board approved.

### **APPLEGARTH VOLUNTEER FIRE COMPANY**

Chairman Martin asked for a report from the volunteers. The volunteers had nothing to report.

### **MEETING OPENED TO THE BOARD**

Chairman Martin needs approval from the board for the 2020 Agreement for Continuing Disclosure and Independent Registered Municipal Advisor Services. I

**UPON MOTION MADE** by Glenn Borsuk and seconded by Mike Frisch,, the board approved the 2020 Agreement for Continuing Disclosure and Independent Registered Municipal Advisor Services.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Martin  
Aye McGee  
Aye Tannenbaum

### **MEETING OPEN TO THE PUBLIC**

Chairman Martin opened the meeting to the public. The public had no comments..

### **CLOSED SESSION**

Chairman Martin stated there was no need to have an executive session.

### **ADJOURN**

Chairman Martin asked for a motion to adjourn.

**UPON MOTION MADE** by Jason Martin and seconded by Michael Frisch, the meeting was adjourned.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Martin

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Aye McGee

Aye Tannenbaum

ROBERT McGEE  
Board Secretary  
JASON MARTIN  
Chairman

**NOTE: Appendixes can be obtained upon request from the Board Secretary.**

PREPARED BY: Val Cier