

TOWNSHIP OF MONROE
Board of Fire Commissioners
Fire District No. 2
Minutes of the Regular Meeting
Wednesday, January 10, 2018

The Monroe Township Board of Fire Commissioners of District No. 2 met at the Monroe Township Fire District #2 & EMS building, 10 Halsey Reed Road, Monroe Township, New Jersey for the Regular Meeting.

Chairman Martin called the meeting to order with a Salute to the Flag at 7:03 pm. Chairman Martin asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties.

UPON ROLL CALL made by Commissioner McGee, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Glenn Borsuk, Michael Frisch, Maurice Mahler, Jason Martin and Robert McGee.

ALSO PRESENT: Attorney Richard Shaklee, Esquire, and Lindsay Lesser, Substitute Recording Secretary.

There was one career firefighter present: Chief Carbin

There were no volunteer/support firefighters present.

There was one member of the public present: Illya Goloborodko

Chairman Martin announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the Cranbury Press, December 30th edition, posted on the bulletin board of the Office of the Township Clerk, 10 other public locations and notices sent to those requesting such.

APPROVAL OF 2018 FIRE DISTRICT BUDGET

The meeting was opened to the public to address any questions regarding the budget. No questions were asked.

UPON MOTION MADE by Maurice Mahler and seconded by Michael Frisch, a motion to approve the 2018 Fire District #2 budget by title only.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Mahler
Aye Martin
Aye McGee

MINUTES

Chairman Martin asked for a review of the December minutes. The following corrections were noted:

A resolution is missing from the LOSAP discussion, to increase the maximum contribution. This entire resolution will need to be added to last month's minutes.

CLAIMS AGAINST THE BOARD & TREASURERS REPORT

Chairman Martin asked the board to review the claims against the board and for the treasurer's report.

Commissioner Frisch read the report:

General Operating Claims Total	\$235,218.85
Net Payroll Claims Total	\$80,335.29
Total Claims Against the Board	\$315,554.14

Period ending January 12, 2018

M&T Bank:

Undesignated Funds	\$1,398,646.43
Designated Funds	\$198,789.33
Total Balance	\$1,597,435.76

Notable events during this period and subsequently, commissioners adopted the 2018 budget via a resolution. The above numbers include the first 2018 bondage interest payment.

UPON MOTION MADE by Glenn Borsuk and seconded by Maurice Mahler, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$315,554.14.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Mahler
Aye Martin
Aye McGee

MEETING OPEN TO THE BOARD

A motion was read to Chairman Martin to for First Responder Joint Insurance Fund renewal of membership for the term of three years from January 1, 2018 through January 1, 2021 at 12:01am. The motion also appoints Chief James Carbin as the fund commissioner.

UPON MOTION MADE by Glenn Borsuk and seconded by Maurice Mahler, to approve the motion to renew the membership of the First Responders Joint Insurance Fund and appoint Chief James Carbin as the fund commissioner.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Mahler
Aye Martin
Aye McGee

UPON MOTION MADE by Jason Martin and seconded by Glenn Borsuk to authorize Robert McGee to execute the contract with First Responders Joint Insurance Fund.

ROLL CALL: Aye Borsuk
Aye Frisch

Aye Mahler
Aye Martin
Aye McGee

Chairman Martin reviewed what has been done for the election:

- Letters have been sent out to poll workers
- Ads have been placed with Princeton Editorial Services
- Robert McGee will distribute the fliers to the various communities
- At this time, Chairman Martin is waiting for the deadline to submit the names to the state so that the ballots can be generated. The due date is January 19th
- The books will need to be picked up

CORRESPONDENCE

Chairman Martin asked if there was any correspondence. No correspondence reported.

FIRE PREVENTION BUREAU REPORT

Chairman Martin asked for a report from Fire Prevention.

Chief Carbin reported:

- Hours – 1 person allowed to carry over 1 day which is to be used during Q1 2018
- Training
- Smoke detector testing
- Monthly deposit
- Receipts ledger 2017 totals
- Incident run log
- Monthly totals - volunteers
- Yearly totals - volunteers
- Monthly career totals
- Apparatus, equipment and repairs

Chief Carbin reported the testing documents are complete for the fire fighter application testing. The application form is not completed and Chief needs help from Chairman Martin.

Lt. Volkman injured his knee on a Turnpike call. Currently he is waiting for the MRI results to determine the next steps.

Chief Carbin reported that 5 s-rec checks have been received. George believes that as of 2018 they will be opened up to the commodities market which will increase revenue.

Chief Carbin to forward a letter to the police chief regarding motor vehicle response time. After that Chief Carbin will address reprogramming the radios but the thumb drive key is needed.

APPLEGARTH VOLUNTEER FIRE COMPANY

Report of 1 firefighter completed Fire Fighter 1 and 1 will be beginning fire school.

MEETING OPEN TO THE PUBLIC

Chairman Martin opened the meeting to the public. No public present.

CLOSED SESSION

Chairman Martin stated there was no need to have an executive session.

ADJOURN

Chairman Martin asked for a motion to adjourn.

UPON MOTION MADE by Robert McGee and seconded by Mike Frisch, the meeting was adjourned.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Mahler
Aye Martin
Aye McGee

Meeting adjourned at 7:55pm

ROBERT McGEE
Board Secretary

JASON MARTIN
Chairman

NOTE: Appendixes can be obtained upon request from the Board Secretary.

PREPARED BY: Lindsay Lesser