



MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT 2

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JASON MARTIN, CHAIRMAN | GLENN BORSUK, VICE CHAIRMAN | ROBERT MCGEE, SECRETARY

MICHAEL FRISCH, TREASURER | ALAN TANNENBAUM, DEPUTY SECRETARY/TREASURER

Minutes of the Regular Meeting Wednesday, March 10, 2021

Chairman Martin called the Zoom meeting to order with a Salute to the Flag at 7:00 pm. Chairman Martin asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties, and reading a list of recent firefighters.

UPON ROLL CALL made by Commissioner McGee, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Glenn Borsuk, Michael Frisch, Jason Martin, Robert McGee, and Alan Tannenbaum.

ALSO PRESENT: Attorney Richard Shaklee, Esquire. Val Cier, Recording Secretary was not present. Meeting was recorded via Zoom.

The following career firefighter was present: Chief Carbin

There were no volunteer firefighters present.

There were no members of the public present.

Chairman Martin announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the newspaper, posted on the bulletin board of the Office of the Township Clerk, and District 2 website @ www.station57.org, and notices sent to those requesting such.

MINUTES

Chairman Martin asked for a review of the February 10, 2021 minutes.

UPON MOTION MADE by Glenn Borsuk and seconded by Mike Frisch, to adopt the minutes of the regular meeting of February 10, 2021.

ROLL CALL: Aye Borsuk

Aye Frisch

Aye Martin

Aye McGee

Aye Tannenbaum

CLAIMS AGAINST THE BOARD & TREASURERS REPORT

Chairman Martin asked the board to review the claims against the board and for the treasurer's report.

Commissioner Frisch read the report:

General Operating Claims Total \$ 170,209.40

Net Payroll Claims Total \$ 93,364.07

Total Claims against the Board \$ 263,573.47

Period ending March 10, 2021

Regular Meeting
March 10, 2021

Undesignated Funds

Amboy	\$2,845,875.10
Petty Cash	\$170.00

Designated Funds

Amboy	\$198,789.33
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Total Funds	\$3,044,834.43
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UPON MOTION MADE by Glenn Borsuk and seconded by Robert McGee, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$263,573.47.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

OLD BUSINESS

Chairman Martin asked if there was any old business. The board had nothing to report.

NEW BUSINESS

Chairman Martin distributed a phone system upgrade quote comparison document.

The current charge is \$978/month with Verizon/Comcast, with no service. If we need anything fixed/serviced/repaired, we have to give them a 4 hour block of time. It's an 11 year old system that is starting to fail.

Blinkvoice is \$80 less per month, using existing wiring, one stop shot to support phone/internet, using same providers. New phone system, new hardware, 24/7 support, no cost out of pocket, and want a 60 month commitment. Vonage/Zoom do the same, but board would need to buy the hardware-month to month commitment. Verizon would save some money, but not same service.

UPON MOTION MADE by Glenn Borsuk and seconded by Mike Frisch, the board approved Chairman Martin executing a contract with blinkvoice for phone, cable, and internet service, as provided by the documents provided.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

Commissioner McGee asked when it would be setup. Chairman Martin said it could be done in 24 hours. The phone system has many options, individual voicemails, etc.

Chairman Martin informed there is a new form the County needs for the election, and Elaine Flynn retired (County Clerk). The form is the Candidate Certification form, budget amount, and if there is a public question. The form is due to County Clerk March 23rd. Nomination petition deadline is March 22nd.

Regular Meeting March 10, 2021

Commissioner Frisch asked if the voting will be in the firehouse or absentee votes. Chairman Martin stated that we are still waiting on more guidance on voting. This year the County gave the company "Reliance" the job to do all the mailings. The board will have to pay the same rate as 2019, and the County will pick up the difference this year. We are the most expensive district in Middlesex County with the most mail in ballots of 4500. The cost in 2019, to be paid this year as well, was \$3,149.82. The County will pick up \$2519.86, going forward, the district would have to pay the full \$5,669.68.

There will be voting in person, and may do it in the bays for proper distancing. As far as poll workers, we need to rethink how that will be handled. Commissioner Frisch will not be able to pick up the voter registry list from the County for this years election, therefore someone else will need to obtain it.

Commissioner McGee asked if we expect as many mail in ballots as 2019. Chairman Martin said the board has to send out the full amount of ballots. The board/taxpayers have to pay for 4500 mail in ballots, and last year the board received 200 back.

Timeline:

- March 23 – Candidate Certification to County (new form)
- March 30 – Voter registration deadline (new voter)
- April 13 – Deadline to apply for mail in ballot; publication of notice in paper; Voter registry list available
- April 20 - Election

Chairman Martin mentioned he doesn't expect a large turnout to vote in person due to COVID. Voters will see a large budget amount and may not understand it or what it covers.

CHIEF'S REPORT

Chairman Martin asked for a report from Fire Prevention.

Chief Carbin reported:

- Annual accumulation of hours for career staff
- New tracking software is working well
- Training-mandatory volunteer training April 8; career training will start in April; scheduling volunteer first responder class
- Reviewed Incident Run log – 58 for the month
- Top responder was FF Alok
- Chief has an in person meeting with JSM on Monday for the project from Bentley Rd to Perrineville Rd
- Brush truck service is being done
- Chief will have a radio meeting in 2 weeks, and on June 1st the fire department will move to the County system.

VOLUNTEER FIRE COMPANY REPORT

There were no members from the volunteers.

MEETING OPEN TO THE PUBLIC

There were no members of the public present.

Chairman Martin mentioned next month's commissioner meeting – Zoom or in person. Chairman Martin would prefer to keep April via Zoom. Commissioner Tannenbaum suggested staying remote for the next meeting.

Regular Meeting
March 10, 2021

CLOSED SESSION

Chairman Martin stated there was no need to have an executive session.

ADJOURN

Chairman Martin asked for a motion to adjourn.

UPON MOTION MADE by Glenn Borsuk and seconded by Mike Frisch, the meeting was adjourned.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

ROBERT McGEE
Board Secretary
JASON MARTIN
Chairman

NOTE: Appendixes can be obtained upon request from the Board Secretary.
PREPARED BY: Val Cier