



MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT 2

10 HALSEY REED ROAD MONROE TOWNSHIP NJ 08831

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JASON MARTIN, CHAIRMAN | GLENN BORSUK, VICE CHAIRMAN | ROBERT MCGEE, SECRETARY

MICHAEL FRISCH, TREASURER | ALAN TANNENBAUM, DEPUTY SECRETARY/TREASURER

Minutes of the Regular Meeting Wednesday, February 8, 2023

Chairman Martin called the meeting to order with a Salute to the Flag at 7:03 pm. Chairman Martin asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties.

UPON ROLL CALL made by Chairman Martin, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Glenn Borsuk, Michael Frisch, Jason Martin, Robert McGee, and Alan Tannenbaum.

ALSO PRESENT: Attorney Richard Shaklee, Esquire and Val Cier, Recording Secretary

There were two career firefighters present: Chief Volkmann and Captain Riley

There was one volunteer firefighter present: Jennifer Awad

There was one member of the public present: Jeff Olah

Chairman Martin announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the newspaper, posted on the bulletin board of the Office of the Township Clerk, and District 2 website @ www.station57.org, and notices sent to those requesting such.

MINUTES

Chairman Martin asked for a review of the January 11, 2023 minutes. Attorney Shaklee had a spelling correction on page 4.

UPON MOTION MADE by Glenn Borsuk and seconded by Alan Tannenbaum, to adopt the minutes of the regular meeting of January 11, 2023, as amended.

ROLL CALL: Aye Borsuk

Aye Frisch

Aye Martin

Aye McGee

Aye Tannenbaum

CLAIMS AGAINST THE BOARD & TREASURERS REPORT

Chairman Martin asked the board to review the claims against the board and for the treasurer's report.

Commissioner Frisch read the report:

General Operating Claims Total \$281,056.80

Net Payroll Claims Total \$ 98,337.44

Total Claims against the Board \$379,394.24

Period ending February 8, 2023

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Undesignated Funds	
Amboy	\$2,308,809.22
Petty Cash	\$170.00
Designated Funds	
Amboy	\$198,789.33
Total Funds	\$2,507,768.55

Note: The DCA approved the 2023 Budget for election.

UPON MOTION MADE by Robert McGee and seconded by Alan Tannenbaum, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$379,394.24

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

OLD BUSINESS

Chairman Martin asked if any old business to report. The board had nothing to report.

NEW BUSINESS

Chairman Martin asked if there was any new business to report.

Commissioner Borsuk made a motion to appoint Scott Volkmann, Badge #209, as Chief of Fire District #2.

UPON MOTION MADE by Glenn Borsuk and seconded by Robert McGee, to appoint Scott Volkmann, Badge #209, as Fire Chief of District#2.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

Chairman Martin reported that a company, TLE, is coming in for a walk through to look at the lighting throughout the building.

CHIEF'S REPORT

Chairman Martin asked for a report from Fire Prevention. Chief Volkmann distributed his Fire Prevention Report:

- Received over half of the fees for the first month of the year
- Correspondence/Letters are primarily going out via email, so it will save on postage
- Page 2 displays training, this will be a regular monthly report
- Career staff will facilitate 50% of training for volunteers. Captain Riley is the training officer and expressed his appreciation to Captain Riley
- Incident log- identified those that were EMS assists

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VOLUNTEER FIRE COMPANY REPORT

Chairman Martin asked if there was a Volunteer Report. Ms. Awad reported she is working with the Chief on training.

MEETING OPEN TO THE PUBLIC

Chairman Martin asked if the public had anything to discuss. The public had no comments.

Chief Volkmann mentioned the board needs to plan for the apron. The board will need bids and would like to have it in place for the spring. If it's over \$17,500, it will need to go out for bid.

Attorney Shaklee can draft the resolution. The first resolution is to go out to bid, then the board can select a date for the bid opening, usually coordinated on the same date as the commissioner meeting.

ADJOURN

Chairman Martin asked for a motion to adjourn.

UPON MOTION MADE by Glenn Borsuk and seconded by Mike Frisch, the meeting was adjourned.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

ROBERT McGEE
Board Secretary
JASON MARTIN
Chairman

NOTE: Appendixes can be obtained upon request from the Board Secretary.

PREPARED BY: Val Cier