

MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT 2



10 HALSEY REED ROAD MONROE TOWNSHIP NJ 08831

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JASON MARTIN, CHAIRMAN | GLENN BORSUK, VICE CHAIRMAN | ROBERT MCGEE, SECRETARY

MICHAEL FRISCH, TREASURER | ALAN TANNENBAUM, DEPUTY SECRETARY/TREASURER

Minutes of the Regular Meetings Wednesday, July 20, 2022

The Monroe Township Board of Fire Commissioners of District No. 2 met at the Monroe Township Fire District #2 & EMS building, 10 Halsey Reed Road, Monroe Township, New Jersey for the Regular Meeting.

Chairman Martin called the meeting to order with a Salute to the Flag at 7:00 pm. Chairman Martin asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties, including the Fire Chief of Helmetta.

UPON ROLL CALL made by Commissioner Jason Martin, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Glenn Borsuk, Michael Frisch, Jason Martin, Robert McGee and Alan Tannenbaum.

ALSO PRESENT: Board Attorney Drew Stauffer, Esquire, and Val Cier, Recording Secretary.

There was one career firefighter present: Captain Volkmann.

There was one volunteer firefighter present. Jennifer Awad.

There were no members of the public present.

Chairman Martin announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published newspaper, posted on the bulletin board of the Office of the Township Clerk, Fire District #2 website @www.station57.org, and notices sent to those requesting such.

MINUTES

Chairman Martin asked for a review of the June 8, 2022 minutes.

UPON MOTION MADE by Glenn Borsuk and seconded by Alan Tannenbaum, to adopt the minutes of the regular meeting.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

CLAIMS AGAINST THE BOARD & TREASURERS REPORT

Chairman Martin asked the board to review the claims against the board and for the treasurer's report.

Commissioner Frisch read the report:

General Operating Claims Total	\$408,009.39
Net Payroll Claims Total	\$114,645.17
Total Claims Against the Board	\$522,654.56

Regular Meeting
July 20, 2022

Period ending July 20, 2022

Amboy Bank:

Undesignated Funds	\$2,480,065.45
Petty Cash	\$170.00
Designated Funds	\$198,789.33
Total Balance	\$2,679,024.78

Notable event is the bond principal and interest payment was made.

UPON MOTION MADE by Glenn Borsuk and seconded by Robert McGee, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$522,654.56.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

OLD BUSINESS

Chairman Martin asked the Board if they had any old business. The board had no old business to discuss.

NEW BUSINESS

Chairman Martin distributed and read the resolution appointing John Spierto, Badge # 228, as a probationary firefighter.

UPON MOTION MADE by Glenn Borsuk and seconded by Robert McGee, to approve the appointment of John Speirto, as a probationary firefighter.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

Chairman Martin stated the board is still waiting on bids to repair the apron.

FIRE PREVENTION BUREAU REPORT

Chairman Martin asked for the Fire Prevention Report.

Captain Volkmann reported on the following:

- Someone stopped at Firehouse and wanted a 15 year old to help at the firehouse for volunteer hours for school. Captain Volkmann wants Boards input on how to respond. Commissioner Borsuk stated they don't allow junior firefighters until 16 years. Commissioner McGee suggested they should contact EMS if interested in volunteer hours.
- Fire Prevention Report is now year to date; and also have been able to collect back payments due.
- Inspections are up to date.

Regular Meeting
July 20, 2022

- Correspondence - looking to move to email vs. mail/postage; reducing printing.
- Reviewed the Incident Run Log.

APPLEGARTH VOLUNTEER FIRE COMPANY

Chairman Martin asked if there was anything to report from the volunteers.

Firefighter Awad reported they received clearance for a new member.

MEETING OPEN TO THE PUBLIC

Chairman Martin opened the meeting to the public. No public was present.

CLOSED SESSION

Chairman Martin stated there was a need for an executive session.

Resolution was read for an executive session for the purpose of personnel matters.

UPON MOTION MADE by Glenn Borsuk and seconded by Mike Frisch, to go into an executive session for the purpose of personnel matters.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

MEETING RE-OPENED TO THE PUBLIC

Chairman Martin read the resolution for placing employee (Badge #206) on unpaid leave.

UPON MOTION MADE by Glenn Borsuk and seconded by Robert McGee, to approve the resolution for placing employee (Badge #206) on unpaid leave.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

ADJOURN

Chairman Martin asked for a motion to adjourn.

UPON MOTION MADE by Glenn Borsuk and seconded by Robert McGee, the meeting was adjourned.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

ROBERT MCGEE
Board Secretary
JASON MARTIN
Chairman

NOTE: Appendixes can be obtained upon request from the Board Secretary.

Regular Meeting
July 20, 2022

PREPARED BY: Val Cier