



# MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT 2

10 HALSEY REED ROAD MONROE TOWNSHIP NJ 08831

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JASON MARTIN, CHAIRMAN | GLENN BORSUK, VICE CHAIRMAN | ROBERT MCGEE, SECRETARY  
MICHAEL FRISCH, TREASURER | ALAN TANNENBAUM, DEPUTY SECRETARY/TREASURER

## Minutes of the Regular Meetings Wednesday, July 14, 2021

Chairman Martin called the meeting to order with a Salute to the Flag at 7:00 pm. Chairman Martin asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties, and those the Chairman read by name.

**UPON ROLL CALL** made by Commissioner Jason Martin, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Glenn Borsuk, Michael Frisch, Jason Martin, Robert McGee and Alan Tannenbaum.

**ALSO PRESENT:** Board Attorney Richard J. Shaklee, Esquire, and Lindsay Lesser, Substitute Recording Secretary.

The following career firefighters were present: Chief Carbin, Lt. Grande, Lt. Volkman, Lt. Burn and Firefighters Yockman, DePasquale, Chrepta, Gillette, Patel, and Moreland.

There weren't any volunteer/support firefighters present.

There was one members of the public present: Paul Onish

Chairman Martin announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published newspaper, posted on the bulletin board of the Office of the Township Clerk, Fire District #2 website @[www.station57.org](http://www.station57.org), and notices sent to those requesting such.

### MINUTES

Chairman Martin asked for a review of the June 9, 2021 minutes.

**UPON MOTION MADE** by Glenn Borsuk and seconded by Jason Martin, to adopt the minutes of the regular meeting.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Martin  
Aye McGee  
Aye Tannenbaum

### CLAIMS AGAINST THE BOARD & TREASURERS REPORT

Chairman Martin asked the board to review the claims against the board and for the treasurer's report. Commissioner Frisch read the report:

General Operating Claims Total	\$334,357.48
Net Payroll Claims Total	\$103,203.46
Total Claims Against the Board	\$437,670.94
Period ending July 14, 2021	

Amboy Bank:

Undesignated Funds	\$2,186,877.01
Petty Cash	\$170.00
Designated Funds	\$198,789.33
Total Balance	\$2,385,236.34

Chairman Martin noted that this month the bond principal payment will be made in the amount of \$170,000 as well as the interest payment. The transfer at the bank went smoothly.

Chief Carbin noted that one check needs to be re-itemized due to a clerical error.

**UPON MOTION MADE** by Glen Borsuk and seconded by Robert McGee, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$437,670.94.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Martin  
Aye McGee  
Aye Tannenbaum

**CORRESPONDENCE**

Correspondence was received from the Union on July 12<sup>th</sup> indicating that the collective bargaining is set to expire December 31, 2021. Per Chairman Martin, the commission will speak directly to Firefighter Patel prior to the October 1, 2021 cut off.

**FIRE PREVENTION BUREAU REPORT**

Chairman Martin asked for the Fire Prevention Report.

Chief Carbin reported on the following:

- Career staff hours
- Fire prevention monthly report
- Year to date totals - ~6% increase from last year
- Incident run log
- Personnel event totals
- Apparatus totals
- National Night Out is August 3<sup>rd</sup>
- Retirement updates – Lt. Byrne will retire January 2022
- Promotion updates – Written test will take place September 19<sup>th</sup>. Application can be picked up beginning August 1<sup>st</sup> and must be turned in by September 3<sup>rd</sup>. The only change this time around is that applicants will need to submit a driver's abstract.

Chief Carbin announced that Probationary Firefighter Chrepta has been on staff for a year. Chief Carbin made the recommendation that Probationary Firefighter Chrepta be removed from probation and become Firefighter Chrepta.

Chairman Martin read a motion to appoint Anthony Chrepta as a permanent employee with the title of firefighter.

**UPON MOTION MADE** by Glen Borsuk and seconded by Robert McGee, to adopt the motion read by Chairman Mahler to accept Probationary Firefighter Anthony Chrepta as a permanent Firefighter.

**ROLL CALL:** Aye Borsuk  
Aye Frisch

Aye Martin  
Aye McGee  
Aye Tannenbaum

**APPLEGARTH VOLUNTEER FIRE COMPANY**

There weren't any updates from the Volunteers.

**MEETING OPEN TO THE PUBLIC**

Chairman Martin opened the meeting to the public. Paul Onish from Stonebridge asked how communication between the fire department, EMS and police in response to an EMS call . Per Chief Carbin there is no change but if the EMS rig is out on a call and there is a cardiac call, firefighters will respond.

Mr. Onish asked what is the protocol if there is a tree down across a road. Chief Carbin stated that the police will respond to the incident. Mr. Onish then asked who has the responsibility to remove the tree from the roadway. Per Chief Carbin, the tree's removal is determined by who is responsible for the road – county, township or state. Most times if the road is maintained by the township, then the department of public works will remove the tree and at times they may call in a professional tree removal company such as DPW or Davey's Tree Removal.

**CLOSED SESSION**

Chairman Martin stated there was no need for an executive session.

**ADJOURN**

Chairman Martin reopened the meeting to the public and asked for a motion to adjourn.

**UPON MOTION MADE** by Glenn Borsuk and seconded by Robert McGee, the meeting was adjourned.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Martin  
Aye McGee  
Aye Tannenbaum

ROBERT McGEE  
Board Secretary  
JASON MARTIN  
Chairman

**NOTE: Appendixes can be obtained upon request from the Board Secretary.**

PREPARED BY: Lindsay Lesser