



MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS

DISTRICT 2

10 HALSEY REED ROAD MONROE TOWNSHIP NJ 08831

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JASON MARTIN, CHAIRMAN | GLENN BORSUK, VICE CHAIRMAN | ROBERT MCGEE, SECRETARY

MICHAEL FRISCH, TREASURER | ALAN TANNENBAUM, DEPUTY SECRETARY/TREASURER

Minutes of the Regular Meeting Wednesday, June 10, 2020

The Monroe Township Board of Fire Commissioners of District No. 2 met virtually via ZOOM during COVID-19.

Chairman Martin called the meeting to order with a Salute to the Flag at 7:01 pm. Chairman Martin asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties.

UPON ROLL CALL made by Chairman Martin, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Glenn Borsuk, Michael Frisch, Jason Martin, and Robert McGee. Commissioner Tanenbaum was not present.

ALSO PRESENT: Attorney Drew Stauffer, Esquire and Val Cier, Recording Secretary.

There was multiple career firefighters present: Chief Carbin and the entire C Shift

There were no volunteer firefighters present.

There was one member of the public present: Fran Catanzaro

Chairman Martin announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the newspaper, posted on the bulletin board of the Office of the Township Clerk, and District 2 website @ www.station57.org, and notices sent to those requesting such.

MINUTES

Chairman Martin asked for a review of the May 13, 2020 minutes.

UPON MOTION MADE by Glenn Borsuk and seconded by Mike Frisch, to adopt the minutes of the regular meeting of May 13, 2020.

ROLL CALL: Aye Borsuk

Aye Frisch

Aye Martin

Aye McGee

CLAIMS AGAINST THE BOARD & TREASURERS REPORT

Chairman Martin asked the board to review the claims against the board and for the treasurer's report.

Commissioner Borsuk read the report:

General Operating Claims Total \$ 229,711.00

Net Payroll Claims Total \$ 101,438.71

Total Claims against the Board \$ 331,149.71

Period ending June 12, 2020

Undesignated Funds

Regular Meeting

June 10, 2020

Amboy	\$2,278,275.87
Petty Cash	\$170.00
Designated Funds	
Amboy	\$198,789.33
Total Funds	\$2,477,235.20

UPON MOTION MADE by Glenn Borsuk and seconded by Mike Frisch, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$331,149.71.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee

Chairman Martin stated the bond payment is due 7/1 and will need motion to approve Chairman Martin executing the wire for payment.

UPON MOTION MADE by Glenn Borsuk and seconded by Mike Frisch, to approve Chairman Martin initiating the wire payment for the bond.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee

CHIEF'S REPORT

Chairman Martin asked for a report from Fire Prevention.

Chief Carbin reported:

- Did mandatory training with Bill Gardener
- Reviewed Incident run log
- Promotion exam will be 10/17, oral exam 10/24
- Lt. Krajcsovics last tour is on 6/28, and will do a BBQ from 12-2pm
- November – will do new hire and retirement ceremony at the same time
- 6/15 will start inspections
- Conducted interviews and have a resolution to appoint Anthony Chrepta as probationary firefighter
- New postage machine should be here shortly
- New copier will be shipped to firehouse
- Middlesex County will go back to coverage assignments tomorrow
- Leadership class established through Monmouth County Fire Academy can be done online
- Narrowing down documentation for replacement tanker; would like to put it in budget.

Chairman Martin thanked the Chief, Lt. Volkmann, and Firefighter Fenstermaker for interview process of our new firefighter.

Chairman Martin read the Resolution of the Board of Fire Commissioners of Monroe Township No. 2 Appointing Personnel as a Firefighter, for probationary fire fighter Anthony Chrepta is conditionally appointed effective July 2, 2020.

UPON MOTION MADE by Glenn Borsuk and seconded by Mike Frisch, the Monroe Township Board of Fire Commissioners of District No. 2 approved the Resolution Appointing Anthony Chrepta as a Firefighter.

ROLL CALL: Aye Borsuk
Aye Frisch

Regular Meeting

June 10, 2020

Aye Martin
Aye McGee

OLD/NEW BUSINESS

Chairman Martin asked if there was any old or new business.

Commissioner Frisch had questions regarding adding a firefighter if there is an injury or something. Chief stated the next candidate would be considered. Going forward the board agreed that when doing a test, the board will put the date of expiration of the test. The list is kept for 3-5 years, and there may be a new board in place by then.

Chief reported they will do social distance when inspection start, and wear masks. A sign will be placed on the door of the firehouse that people must wear a mask when entering foyer of building. The window can stay closed and they can pick up the phone in foyer.

Commissioner Borsuk asked when juniors and probationary members can come back into the firehouse. Chief sent question to insurance company regarding junior firefighters entering. Probationary members can come back in for training with social distancing in place.

Next month's meeting will be at the firehouse.

VOLUNTEER FIRE COMPANY REPORT

Chairman Martin asked if there was anything to report from the volunteers. Commissioner Borsuk reported that all volunteers are healthy.

MEETING OPEN TO THE PUBLIC

Chairman Martin opened the meeting to the public. There were no comments from the public.

ADJOURN

Chairman Martin asked for a motion to adjourn.

UPON MOTION MADE by Glenn Borsuk and seconded by Mike Frisch, the meeting was adjourned.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee

ROBERT McGEE
Board Secretary
JASON MARTIN
Chairman

NOTE: Appendixes can be obtained upon request from the Board Secretary.

PREPARED BY: Val Cier