

**TOWNSHIP OF MONROE**  
**Board of Fire Commissioners**  
**Fire District No. 2**  
**Minutes of the Regular Meeting**  
**Wednesday, April 11, 2018**

The Monroe Township Board of Fire Commissioners of District No. 2 met at the Monroe Township Fire District #2 & EMS building, 10 Halsey Reed Road, Monroe Township, New Jersey for the Regular Meeting.

Chairman Martin called the meeting to order with a Salute to the Flag at 7:01 pm. Chairman Martin asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties.

**UPON ROLL CALL** made by Commissioner McGee, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Glenn Borsuk, Michael Frisch, Jason Martin, Robert McGee and Alan Tannenbaum.

**ALSO PRESENT:** Attorney Richard Shaklee, Esquire, and Val Cier, Recording Secretary.

There was one career firefighter present: Chief Carbin

There were no volunteer/support firefighters present.

There were no members of the public present.

Chairman Martin announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the newspaper, posted on the bulletin board of the Office of the Township Clerk and District 2 website @ [www.station57.org](http://www.station57.org) and notices sent to those requesting such.

**RESOLUTIONS ESTABLISHING COMPENSATION**

Chairman Martin stated a motion was needed to adopt the following Resolutions on a second reading, by title only:

- Resolution Establishing Compensation for members of the Board
- Resolution Establishing Compensation for Board Attorney
- Resolution Establishing Compensation for Board Accountant/Auditor
- Resolution Establishing Compensation for Recording Secretary

**UPON MOTION MADE** by Jason Martin and seconded by Glenn Borsuk, to adopt the resolutions for compensation, as read, by title only.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Martin  
Aye McGee  
Aye Tannenbaum

## MINUTES

Chairman Martin asked for a review of the March minutes. Commissioner Borsuk had one correction to page 6.

**UPON MOTION MADE** by Glenn Borsuk and seconded by Alan Tannenbaum, to adopt the minutes of the March 14, 2018 reorganization and regular meeting, as amended.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Martin  
Aye McGee  
Aye Tannenbaum

## CLAIMS AGAINST THE BOARD & TREASURERS REPORT

Chairman Martin asked the board to review the claims against the board and for the treasurer's report.

Commissioner Frisch read the report:

General Operating Claims Total	\$511,370.57
Net Payroll Claims Total	\$ 75,272.65
Total Claims Against the Board	\$586,643.22
Period ending April 11, 2018	

### M&T Bank:

Undesignated Funds	\$1,372,733.79
Designated Funds	\$ 198,789.33
Total Balance	\$1,571,523.12

**UPON MOTION MADE** by Glenn Borsuk and seconded by Jason Martin, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$586,643.22.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Martin  
Aye McGee  
Aye Tannenbaum

## CORRESPONDENCE

Chairman Martin asked if there was any correspondence. No correspondence reported.

## FIRE PREVENTION BUREAU REPORT

Chairman Martin asked for a report from Fire Prevention.

Chief Carbin reported:

- Written test and CPAT test are in progress for firefighter candidates
- Fire Prevention totals for 2018 don't include LHU rebate, should come in April

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- Incident run log - 86
- Apparatus, equipment and repairs reviewed
- Pagers will be programmed with new frequency

Chief Carbin reported the candidates are running ability practice tests tonight. Testing process is going smoothly. Commissioner McGee thinks the course is harder than he thought it would be. Chief Carbin stated that "A" Tour did a great job setting up the course, and would like to do the oral interviews from 4/30 to 5/8.

Firefighters Grande and Patel arrived at meeting.

Chief Carbin reported:

- Friday meeting with Make a Wish for their June gala
- Monday meeting with Middlesex County Water Supply
- Tuesday meeting with Construction on a warehouse storage and configuration
- April 26<sup>th</sup> they will bring a truck to "Take your child to work day" at NJ State Police-Cranbury barracks
- Will follow up with the bank on the 5 signature cards

#### **APPLEGARTH VOLUNTEER FIRE COMPANY**

Chairman Martin asked if there was anything to report from the volunteers. Commissioner Borsuk stated the Ladies Auxiliary will be having a pasta dinner Saturday night.

#### **MEETING OPEN TO THE PUBLIC**

Chairman Martin opened the meeting to the public. No public present.

#### **CLOSED SESSION**

Chairman Martin stated there was a need to have an executive session.

Resolution was read by Attorney Shaklee for an executive session for the purpose of collective bargaining negotiations.

**UPON MOTION MADE** by Glenn Borsuk and seconded by Mike Frisch, to go into an executive session for the purpose of collective bargaining negotiations.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Martin  
Aye McGee  
Aye Tannenbaum

**MEETING RE-OPENED TO THE PUBLIC**

Chairman Martin opened the meeting to the public and informed the board of the Resolution agreement with Phoenix Advisors LLC, which will require his signature as Chairman.

**UPON MOTION MADE** by Robert McGee and seconded by Alan Tannenbaum, to adopt the Resolution agreement for continuing disclosure and independent registered municipal advisor services with Phoenix Advisors for 2018.

**ROLL CALL:** Aye Frisch  
Aye Martin  
Aye McGee  
Aye Tannenbaum

**ADJOURN**

Chairman Martin asked for a motion to adjourn.

**UPON MOTION MADE** by Alan Tannenbaum and seconded by Mike Frisch, the meeting was adjourned.

**ROLL CALL:** Aye Frisch  
Aye Martin  
Aye McGee  
Aye Tannenbaum

Meeting adjourned.

ROBERT McGEE  
Board Secretary

JASON MARTIN  
Chairman

**NOTE:** Appendixes can be obtained upon request from the Board Secretary.  
PREPARED BY: Val Cier