



MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT 2

10 HALSEY REED ROAD MONROE

TOWNSHIP NJ 08831

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JASON MARTIN, CHAIRMAN | GLENN BORSUK, VICE CHAIRMAN | ROBERT MCGEE, SECRETARY
MICHAEL FRISCH, TREASURER | ALAN TANNENBAUM, DEPUTY SECRETARY/TREASURER

Minutes of the Regular Meeting - Wednesday, April 15, 2020

The Monroe Township Board of Fire Commissioners of District No. 2 met at the Monroe Township Fire District #2 & EMS building, 10 Halsey Reed Road, Monroe Township, New Jersey for the Regular Meeting.

Chairman Martin called the meeting to order with a Salute to the Flag at 7:01 pm. Chairman Martin asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties.

UPON ROLL CALL made by Chairman Martin, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Glenn Borsuk, Michael Frisch, Jason Martin, Robert McGee and Alan Tannenbaum.

ALSO PRESENT: Attorney Richard Shaklee, Esquire and Val Cier, Recording Secretary.

There was one career firefighter present: Chief Carbin.

There were two volunteer firefighters present: Jennifer and Jeff

There was one member of the public present: Fran Catanzaro

Chairman Martin announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the newspaper, posted on the bulletin board of the Office of the Township Clerk, and District 2 website @ www.station57.org, and notices sent to those requesting such.

RESOLUTIONS ON A SECOND READING

Chairman Martin read the second reading of the following Resolutions, by title only:

- Resolution Establishing Compensation for members of the Board
- Resolution Establishing Compensation for Board Attorney
- Resolution Establishing Compensation for Board Accountant/Auditor
- Resolution Establishing Compensation for Recording Secretary

UPON MOTION MADE by Glenn Borsuk and seconded by Mike Frisch, to adopt the four Resolutions, by title only.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

Regular Meeting
April 15, 2020

MINUTES

Chairman Martin asked for a review of the March 11, 2020 minutes.

UPON MOTION MADE by Glenn Borsuk and seconded by Robert McGee Frisch, to adopt the minutes of the reorganization and regular meeting of March 11, 2020.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

CLAIMS AGAINST THE BOARD & TREASURERS REPORT

Chairman Martin asked the board to review the claims against the board and for the treasurer's report.

Commissioner Borsuk read the report:

General Operating Claims Total	\$ 609,444.90
Net Payroll Claims Total	\$ 86,792.86
Total Claims against the Board	\$ 696,237.76

Period ending April 15, 2020

Commissioner Borsuk stated on the last page there should be a payment from the township. Chief stated the payment should come in mid-April. There may be limited staff at the township.

UPON MOTION MADE by Glenn Borsuk and seconded by Mike Frisch, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$696,237.76.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

OLD/NEW BUSINESS

Chairman Martin asked if there is old business to discuss.

Chief Carbin mentioned that after our last meeting, there was notification on the website that inspections would occur after April 15th. The Chief suggested moving it to May 15th. If there is a change needed, we can discuss at the next board meeting. There are about 35 or 36 pending. Need to clarify on documentation that this is the paperwork needed at closing, and they need to provide to their fire district.

Commissioner Tanenbaum is feeling better after 14 days his fevers dissipated. Donte know where he may have picked up the virus. Chief reported that all fire fighters are healthy.

CHIEF'S REPORT

Regular Meeting

April 15, 2020

Chairman Martin asked for a report from Fire Prevention.

Chief Carbin reported:

- Created SOG for the situation we are currently going through with COVID 19
- Will be 90-100 inspections behind when they can begin doing again
- Incident run log -71 calls for the month
- Will send squad vehicle for repairs that insurance is covering
- Hiring – not sure when next group of interviews can be done. Need someone to fill firefighter position. Commissioner Borsuk suggested doing virtual interview. Chief Carbin would like to interview four. Would be helpful to someone with knowledge for repairs.
- Lt. Exam – we cannot get into school to do exams. Will need to use an AO if the position isn't filled

VOLUNTEER FIRE COMPANY REPORT

Chairman Martin asked if there was anything to report from the volunteers.

Jen reported that volunteers are good. Only come to the firehouse on as needed basis and don't stay.

MEETING OPEN TO THE PUBLIC

Chairman Martin opened the meeting to the public. There was no comments from the public.

ADJOURN

Chairman Martin asked for a motion to adjourn.

UPON MOTION MADE by Glenn Borsuk and seconded by Mike Frisch, the meeting was adjourned.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

ROBERT McGEE
Board Secretary
JASON MARTIN
Chairman

NOTE: Appendixes can be obtained upon request from the Board Secretary.

PREPARED BY: Val Cier