



MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT 2

10 HALSEY REED ROAD MONROE TOWNSHIP NJ 08831

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JASON MARTIN, CHAIRMAN | GLENN BORSUK, VICE CHAIRMAN | ROBERT MCGEE, SECRETARY
MICHAEL FRISCH, TREASURER | ALAN TANNENBAUM, DEPUTY SECRETARY/TREASURER

Minutes of the Regular Meetings Wednesday, October 13, 2021

Chairman Martin called the meeting to order at 7:10 pm. Chairman Martin asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties, and those who Chairman Martin mentioned by name.

UPON ROLL CALL made by Commissioner Jason Martin, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Glenn Borsuk, Michael Frisch, Jason Martin, Robert McGee and Alan Tannenbaum.

ALSO PRESENT: Board Attorney Richard J. Shaklee, Esquire, and Val Cier, Recording Secretary.

The following career firefighter was present: Chief Carbin.

There was one volunteer/support firefighter present: Hank Haligowski.

There were no members of the public present.

Chairman Martin announced that the virtual meeting was being held in accordance with the Open Public Meeting Act, having been published newspaper, posted on the bulletin board of the Office of the Township Clerk, Fire District #2 website calander @www.station57.org, and notices sent to those requesting such.

MINUTES

Chairman Martin asked for a review of the September 8, 2021 minutes.

UPON MOTION MADE by Robert McGee and seconded by Glenn Borsuk, to adopt the minutes of the regular meeting.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

CLAIMS AGAINST THE BOARD & TREASURERS REPORT

Chairman Martin asked the board to review the claims against the board and for the treasurer's report. Commissioner Frisch read the report:

Claims Against the Board for the period ending October 15, 2021:

General Operating Claims - \$166,970.22

Net Payroll Claims - 164,987.52

Total Claims -\$331,957.74

Fund Balances as of October 15, 2021:

Undesignated Funds

Regular Meeting
October 13, 2021

Amboy - \$2,375,349.84
Petty Cash - \$170.00

Designated Funds
Amboy - \$198,789.33
Total Funds - \$2,574,309.17

UPON MOTION MADE by Glen Borsuk and seconded by Alan Tannenbaum, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$331,957.74.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

Chairman Martin read the **RESOLUTION CERTIFYING AUDIT REPORT REVIEW FOR 2020.**

UPON MOTION MADE by Glen Borsuk and seconded by Mike Frisch, the Monroe Township Board of Fire Commissioners of District No. 2 approved the Resolution Certifying the Audit for 2020.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

OLD BUSINESS

Commissioner McGee asked for the status of the fire department car parked in front of the volunteer fire house. Chief Carbin stated he will put it up for bid next month.

Chairman Martin stated the FF Crepta was deployed for hurricane Ida. Overtime filled his shifts. The board will be reimbursed for his 3 shifts and overtime.

NEW BUSINESS

Commissioner McGee asked if the board can sell the pink FD shirts for breast cancer awareness. Chairman Martin stated the board cannot sell them, but the volunteers can sell them.

Chairman Martin mentioned Monday, October 18th, is the budget meeting with the Board Accountant. In the evening, Chairman Martin will start meeting with FF Patel for collective bargaining.

FIRE PREVENTION BUREAU REPORT

Chairman Martin asked for the Fire Prevention Report.

Chief Carbin reported on the following:

- Prepare for CPAT testing
- Monthly Deposit
- Incident run log - 81 calls
- Budget meeting will take place on October 18th.
- AC Unit replacement went out for quotes, will be \$9296.
- 33 candidates took written test; 24- 26 moving on; Sunday will be physical run
- Met with volunteers and handed out a few pagers; will monitor responses
- FF O'Brien working on switching over radios for November 1st
- FF with injuries have not returned (1 career, 1 volunteer)

CORRESPONDENCE

Chairman Martin reported there was no correspondence to report.

APPLEGARTH VOLUNTEER FIRE COMPANY

Hank Haligowski stated there was another issue with the electrical system- low voltage indicator on the engine. FF Gillette reviewed and addressed the issue.

They also had a meeting with the Chief on volunteer pagers, and the need for volunteers to respond to calls. All hope to see an improvement.

Chief Carbin asked about the alarm light, which is still on. Hank stated they will need to get a new alarm system and it's being addressed.

REOPENED TO THE BOARD

Chairman Martin stated the fire district needs to send the township clerk a resolution next meeting with the board's compensation so they can approve it. Even though we sent them all resolutions, we need to send this separately because the DCA is asking a specific question.

Attorney Shaklee stated the board's obligation is to send the board compensation resolution to the township clerk and they review it.

MEETING OPEN TO THE PUBLIC

Chairman Martin opened the meeting to the public. No comments.

CLOSED SESSION

Chairman Martin stated there was no need for an executive session.

ADJOURN

Chairman Martin asked for a motion to adjourn.

UPON MOTION MADE by Glenn Borsuk and seconded by Mike Frisch, the meeting was adjourned.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

ROBERT McGEE
Board Secretary
JASON MARTIN
Chairman

NOTE: Appendixes can be obtained upon request from the Board Secretary.

PREPARED BY: Val Cier