

**TOWNSHIP OF MONROE**  
**Board of Fire Commissioners**  
**Fire District No. 2**  
**Minutes of the Regular Meeting**  
**Wednesday, December 12, 2018**

The Monroe Township Board of Fire Commissioners of District No. 2 met at the Monroe Township Fire District #2 & EMS building, 10 Halsey Reed Road, Monroe Township, New Jersey for the Regular Meeting.

Chairman Martin called the meeting to order with a Salute to the Flag at 7:01 pm. Chairman Martin asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties.

**UPON ROLL CALL** made by Commissioner McGee, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Glenn Borsuk, Michael Frisch, Jason Martin, and Alan Tannenbaum. Robert McGee was not present.

**ALSO PRESENT:** Attorney Richard Shaklee, Esquire, Board Auditor Dan Carlstrom, and Val Cier, Recording Secretary.

There was one career firefighter present: Chief Carbin.

There were no volunteer/support firefighter present.

There were many members of the public present.

Chairman Martin announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the November 30th newspaper, posted on the bulletin board of the Office of the Township Clerk, posted in 10 public locations, and District 2 website @ [www.station57.org](http://www.station57.org), and notices sent to those requesting such.

**PUBLIC VOTE**

Chairman Martin announced the need for a public vote to purchase a new command vehicle. The ballots were provided to the public.

Twenty members of the public voted unanimously authorizing the board to utilize a 2018 budget surplus of \$90,000 in the year 2019 to purchase a command fire vehicle for the department chief.

The board thanked the public for their support.

**INTRODUCTION AND APPROVAL OF 2019 FIRE DISTRICT BUDGET**

The board and public reviewed the 2019 budget. Chairman Martin stated the budget is relatively flat since last year. Tax rate in 2018 was 0.14195, the 2019 tax rate will be 0.14204.

Chairman Martin read the 2019 Fire District Budget Resolution for the total budget of \$4,661,058.00, with the total amount to be raised by taxation of \$4,455,908.00.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Martin  
Aye Tannenbaum

Regular Meeting  
December 12, 2018

## MINUTES

Chairman Martin asked for a review of the November 14, 2018 minutes.

**UPON MOTION MADE** by Glenn Borsuk and seconded by Mike Frisch, to adopt the minutes of the November 14, 2018 regular meeting.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Martin  
Aye Tannenbaum

## CLAIMS AGAINST THE BOARD & TREASURERS REPORT

Chairman Martin asked the board to review the claims against the board and for the treasurer's report.

Commissioner Frisch read the report:

General Operating Claims Total	\$229,143.09
Net Payroll Claims Total	\$105,833.92
Total Claims Against the Board	\$334,977.01
Period ending December 14, 2018	

### M&T Bank:

Undesignated Funds	\$1,983,070.00
Designated Funds	\$ 198,789.33
Total Balance	\$2,181,859.33

**UPON MOTION MADE** by Glenn Borsuk and seconded by Alan Tannenbaum, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$334,977.01.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Martin  
Aye Tannenbaum

## CORRESPONDENCE

Chairman Martin advised there was no correspondence.

## FIRE PREVENTION BUREAU REPORT

Chairman Martin asked for a report from Fire Prevention.

Chief Carbin reported:

- Every shift is done with training
- Fire Prevention deposit included LHU rebate from state
- Incident run log
- Annual hose and ladder testing will be done next week

Regular Meeting  
December 12, 2018

## **APPLEGARTH VOLUNTEER FIRE COMPANY**

Chairman Martin asked if there was anything to report from the volunteers.

Commissioner Borsuk reported:

- Three firefighters are going to academy in January
- Still waiting on a Knoxbox key for the engine- Chief Carbin will pursue.
- Need rescue training for the summer-Chief Carbin will pursue.

## **MEETING OPEN TO THE PUBLIC**

Chairman Martin opened the meeting to the public.

Member of public asked if the department getting calls for smoke detector tests? Chief Carbin stated they get a few, but the department doesn't have the manpower to do that. The presentations in the communities have helped explain that to the residents.

## **MEETING OPENED TO THE BOARD**

Chairman Martin opened the meeting to the board.

Commissioner Frisch stated that the Fire Department was dispatched to 3 EMS calls today, due to EMS not having the bandwidth, so it's working out well so far.

## **CLOSED SESSION**

Chairman Martin stated there was no need to have an executive session.

## **ADJOURN**

Chairman Martin asked for a motion to adjourn.

**UPON MOTION MADE** by Mike Frisch and seconded by, the meeting was adjourned.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Martin  
Aye Tannenbaum

ROBERT McGEE  
Board Secretary

JASON MARTIN  
Chairman

**NOTE: Appendixes can be obtained upon request from the Board Secretary.**

PREPARED BY: Val Cier