



# MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT 2

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JASON MARTIN, CHAIRMAN | GLENN BORSUK, VICE CHAIRMAN | ROBERT MCGEE, SECRETARY

MICHAEL FRISCH, TREASURER | ALAN TANNENBAUM, DEPUTY SECRETARY/TREASURER

## Minutes of the Regular Meeting Wednesday, August 12, 2020

Chairman Martin called the meeting to order with a Salute to the Flag at 7:01 pm. Chairman Martin asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties, and those the Chairman read by name.

**UPON ROLL CALL** made by Chairman Martin, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Michael Frisch, Jason Martin, Robert McGee, and Alan Tannenbaum. Glenn Borsuk arrived late from a fire call.

**ALSO PRESENT:** Attorney Richard Shaklee, Esquire and Val Cier, Recording Secretary.

There was one career firefighter present: Chief Carbin.

There were no volunteer firefighters present.

There were no members of the public present.

Chairman Martin announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the newspaper, posted on the bulletin board of the Office of the Township Clerk, and District 2 website @ [www.station57.org](http://www.station57.org), and notices sent to those requesting such.

### MINUTES

Chairman Martin asked for a review of the July 8, 2020 minutes.

**UPON MOTION MADE** by Robert McGee and seconded by Glenn Borsuk, to adopt the minutes of the regular meeting of July 8, 2020.

**ROLL CALL:** Aye Borsuk

Aye Frisch

Aye Martin

Aye McGee

Aye Tannenbaum

### CLAIMS AGAINST THE BOARD & TREASURERS REPORT

Chairman Martin asked the board to review the claims against the board and for the treasurer's report.

Commissioner Frisch read the report:

General Operating Claims Total      \$ 288,832.02

Net Payroll Claims Total                \$ 94,421.03

Total Claims against the Board        \$ 383,253.05

Period ending August 12, 2020

Regular Meeting  
August 12, 2020

Undesignated Funds

Amboy	\$1,480,319.78
Petty Cash	\$170.00

Designated Funds

Amboy	\$198,789.33
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Total Funds	\$1,679,279.11
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**UPON MOTION MADE** by Jason Martin and seconded by Glenn Borsuk, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$383,253.05.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Martin  
Aye McGee  
Aye Tannenbaum

**CHIEF'S REPORT**

Chairman Martin asked for a report from Fire Prevention.

Chief Carbin reported:

- Completed virtual training for Fire Officer class
- Reviewed Incident Run log - 123 runs for the month
- Promotion exam will be 10/17, oral interview 10/24; Top 6 candidates from written move to oral interview
- Technician started August 3rd
- Board will change November 11th meeting to 6pm, then do swearing in at 630pm in the bays
- Finishing touches on replacement tanker. Will a special vote to appropriate the funds at October meeting. Expect to have numbers for next month. Will put the old tanker up for sale.
- Will look to give the 2012 Tahoe to the volunteers
- Emailed Chief of Police about putting EMS assist back on the table to discuss
- New photocell to control lights are in
- Ordered tools for the tool room
- We have no sealed bids to open tonight. The property can then be sold at private sale or public sale. Will put on gov.bid.

**UPON MOTION MADE** by Glenn Borsuk and seconded by Mike Frisch, to have the Chief place the former chief's vehicle for sale on gov.bid.com.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Martin  
Aye McGee  
Aye Tannenbaum

**UPON MOTION MADE** by Glenn Borsuk and seconded by Mike Frisch, to have the Chief dispose of radio equipment as end of life (15 Motorola MTS 2000 portable, 4 Motorola XTS 5000 portable, 3 Motorola HT 1000 portable, 1 MAX TRAC low band mobile).

**ROLL CALL:** Aye Borsuk  
Aye Frisch

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Aye Martin  
Aye McGee  
Aye Tannenbaum

- Do we want to continue to be part of the NJ State Association of fire districts. They have quarterly meetings, fee is \$300/year. The board feel there is no longer a need to participate.
- Radio system was inoperable for a few hours Monday. Our backup system in East Brunswick was down as well. Before June of next year, the police are going to county system. All our systems are covered and programmed, and that will maximize our coverage.
- Some response boxes have changed with mutual aid companies.

### **VOLUNTEER FIRE COMPANY REPORT**

Chairman Martin asked if there was anything to report from the volunteers. Commissioner Borsuk reported that one volunteer is quarantined for 2 weeks from volunteer activities due to traveling to Minnesota.

### **NEW BUSINESS**

Chairman Martin reported that travel restricted states, due to COVID, are updated every Monday at the firehouse.

### **MEETING OPEN TO THE PUBLIC**

There was no public present.

### **ADJOURN**

Chairman Martin asked for a motion to adjourn.

**UPON MOTION MADE** by Glenn Borsuk and seconded by Mike Frisch, the meeting was adjourned.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Martin  
Aye McGee  
Aye Tannenbaum

ROBERT McGEE  
Board Secretary  
JASON MARTIN  
Chairman

**NOTE: Appendixes can be obtained upon request from the Board Secretary.**

PREPARED BY: Val Cier