

TOWNSHIP OF MONROE
Board of Fire Commissioners
Fire District No. 2
Minutes of the Regular Meeting
Wednesday, November 14, 2018

The Monroe Township Board of Fire Commissioners of District No. 2 met at the Monroe Township Fire District #2 & EMS building, 10 Halsey Reed Road, Monroe Township, New Jersey for the Regular Meeting.

Chairman Martin called the meeting to order with a Salute to the Flag at 7:01 pm. Chairman Martin asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties.

UPON ROLL CALL made by Commissioner McGee, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Glenn Borsuk, Michael Frisch, Jason Martin, Robert McGee, and Alan Tannenbaum.

ALSO PRESENT: Attorney Richard Shaklee, Esquire, and Val Cier, Recording Secretary.

There was one career firefighter present: Chief Carbin.

There were no volunteer/support firefighter present.

There was one member of the public present: Paul Onish.

Chairman Martin announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the newspaper, posted on the bulletin board of the Office of the Township Clerk and District 2 website @ www.station57.org, and notices sent to those requesting such.

MINUTES

Chairman Martin asked for a review of the October 10, 2018 minutes.

UPON MOTION MADE by Jason Martin and seconded by Glenn Borsuk, to adopt the minutes of the October 10, 2018 regular meeting.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

CLAIMS AGAINST THE BOARD & TREASURERS REPORT

Chairman Martin asked the board to review the claims against the board and for the treasurer's report.

Commissioner Frisch read the report:

General Operating Claims Total	\$229, 976.53
Net Payroll Claims Total	\$143,996.47
Total Claims Against the Board	\$373,973.00
Period ending November 16, 2018	

M&T Bank:

Undesignated Funds \$1,216,715.39
Designated Funds \$ 198,789.33
Total Balance \$1,415,504.72

UPON MOTION MADE by Robert McGee and seconded by Alan Tannenbaum, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$373,973.00.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

RESOLUTION CERTIFYING AUDIT REPORT REVIEW FOR 2017

Chairman Martin read the resolution of the 2017 Audit from Board Accountant. Board Secretary will send signed Resolution to Board Accountant to send to DCA.

UPON MOTION MADE by Glenn Borsuk and seconded by Mike Frisch, to adopt the Resolution certifying audit report review for 2017.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

CORRESPONDENCE

Chairman Martin advised there was no correspondence.

Next meeting the board will introduce the DCA approved budget. The board will also have a vote at the public meeting to replace the 2010 command vehicle at next meeting. Need to advertise the vote in 5 locations, but historically advertise in 10 locations, and advertise in the paper 10 days prior to the meeting.

FIRE PREVENTION BUREAU REPORT

Chairman Martin asked for a report from Fire Prevention.

Chief Carbin reported:

- Inspections and deposits
- Reviewed incident run log
- Personnel event totals and YTD for career and volunteers
- Tower is out for repair, expected back on Friday
- Chief's vehicle hit from behind and information was sent to Insurance company
- Had EMS meeting. Everything is in the process. The policy will be written, expect next meeting the first week of December. All three districts will do 90 day trial.

Chairman Martin stated that the check from township will go into M&T bank. Things are progressing with the new bank, Amboy.

Chief Carbin reported that two of the new firefighters have not had pension withheld due to error at the state. The Board Accountant will pursue with the state and the previous fire company, since their pension was not withheld there either.

APPLEGARTH VOLUNTEER FIRE COMPANY

Chairman Martin asked if there was anything to report from the volunteers.

Commissioner Borsuk reported:

Need a Knoxbox key for the engine- Chief Carbin will pursue.

Repair to engine - Chief Carbin said it is still on the report to be done.

Would like to get a firefighter into academy in spring - need to streamline process for getting physicals done.

MEETING OPENED TO THE BOARD

Chairman Martin opened the meeting to the board.

Commissioner Frisch stated that both he and Commissioner Borsuk are both running this election. Commissioner Frisch has been trying to get absentee ballots for communities. County can only give a limited amount. Chairman Martin will call tomorrow. Printed ballots will not have free postage.

MEETING OPEN TO THE PUBLIC

Chairman Martin opened the meeting to the public.

Mr. Paul Onish asked the following:

- Difference between a 1, 2, and 3 alarm fire. Chief Carbin responded it's the amount of trucks sent depending on size of fire.
- Going into the developments, do you have access to the gates Chief stated it depends on which communities and which gates. The FD has a radio frequency to open the gate in Stonebridge.
- How is discussion with police and EMS, to allow FD to respond with them? Chief stated they are making progress.
- Chief's opinion on how the Stonebridge fire drill went. Chief stated he has some feedback to send to Stonebridge on items to improve. Mr. Onish reported that Taylor Management will be the new management company for Stonebridge. RCP will no longer be involved.
- Has the fire company successfully moved to Amboy bank? Chief reported it is still process.
- Why isn't the FD election on the November ballot? Commissioner Borsuk reported that the election is set by a state statute. Although a recent state decision will allow fire districts to move to November election. In Monroe, the ward lines and district lines are not in sync, so that would need to be discussed first.
- Who does the board of elections report to? Attorney Shaklee thinks the Freeholders put them in place. Why is the flag on the FD clothing on the wrong side of the sleeve? Chief stated it was selected prior to him being here. It's 50/50 on placement in various departments. Current clothing and going forward, it will be changed.

Regular Meeting
November 14, 2018

CLOSED SESSION

Chairman Martin stated there was no need to have an executive session.

ADJOURN

Chairman Martin asked for a motion to adjourn.

UPON MOTION MADE by Mike Frisch and seconded by Robert McGee, the meeting was adjourned.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

ROBERT McGEE
Board Secretary

JASON MARTIN
Chairman

NOTE: Appendixes can be obtained upon request from the Board Secretary.

PREPARED BY: Val Cier