



**MONROE TOWNSHIP BOARD OF FIRE
COMMISSIONERS
DISTRICT 2**

10 HALSEY REED ROAD MONROE TOWNSHIP NJ 08831
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STATION57.ORG

JASON MARTIN, CHAIRMAN | GLENN BORSUK, VICE CHAIRMAN | ROBERT MCGEE, SECRETARY
MICHAEL FRISCH, TREASURER | ALAN TANNENBAUM, DEPUTY SECRETARY/TREASURER

**Minutes of the Regular Meeting
Wednesday, January 17, 2024**

The Monroe Township Board of Fire Commissioners of District No. 2 met at the Monroe Township Fire District #2 & EMS building, 10 Halsey Reed Road, Monroe Township, New Jersey for the Regular Meeting.

Chairman Martin called the meeting to order with a Salute to the Flag at 7:00 pm. Chairman Martin asked for a moment of silence for all firefighters, EMS, police, and military, who have died in the performance of their duties.

UPON ROLL CALL made by Commissioner Jason Martin, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Glenn Borsuk, Michael Frisch, Jason Martin, and Alan Tannenbaum. Robert McGee will be arriving late to the meeting.

ALSO PRESENT: Board Attorney Drew Stauffer, Esquire and Lindsay Lesser, Recording Secretary.

There was one career firefighters present: Chief Volkmann

There were no members of the volunteer department present.

There were two members of the public present: Charlie Zeichner and Mark Schiffman

Chairman Martin announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published newspaper, posted on the bulletin board of the Office of the Township Clerk, Fire District #2 website @ www.station57.org, and notices sent to those requesting such.

MINUTES

Chairman Martin asked for a review of the December 13, 2023.

UPON MOTION MADE by Glenn Borsuk and seconded by Jason Martin, to adopt the minutes of the regular meeting as amended.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye Tannenbaum

Chairman Martin read the 2024 Temporary budget resolution for contracts, commitments or payments made prior to the adoption of the final budget.

UPON MOTION MADE by Glenn Borsuk and seconded by Michael Frisch, to adopt the Temporary budget resolution for the 2024 Fire District Budget.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye Tannenbaum

CLAIMS AGAINST THE BOARD & TREASURERS REPORT

Chairman Martin asked the board to review the claims against the board and for the treasurer's report.

Commissioner Frisch read the report:

General Operating Claims Total	\$282,476.16
Net Payroll Claims Total	\$158,971.62
Total Claims Against the Board	\$441,447.78
Period ending January 19, 2024	

Amboy Bank:

Undesignated Funds	\$2,838,636.88
Petty Cash	\$170.00
Designated Funds	\$198,789.33
Total Balance	\$3,037,596.21

UPON MOTION MADE by Glenn Borsuk and seconded by Alan Tannenbaum, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$441,447.78.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye Tannenbaum

ADOPTION OF THE 2024 FIRE DISTRICT#2 BUDGET

Chairman Martin read the 2024 Fire District Budget Resolution Authorizing the Reading of the 2024 Budget, by Title Only.

UPON MOTION MADE by Glenn Borsuk and seconded by Alan Tannenbaum, to adopt the Resolution Authorizing the Reading of the 2024 Fire District Budget by Title Only.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye Tannenbaum

Chairman Martin opened the meeting to the public for questions on the 2024 Fire District Budget. The public had no comments.

UPON MOTION MADE by Glenn Borsuk and seconded by Michael Frisch, to adopt the 2024

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Fire District Budget Resolution for the total budget of \$6,050,702 with the total amount to be raised by taxation of \$5,359,702, as read.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye Tannenbaum

OLD BUSINESS

Chairman Martin asked if any old business to report. The board had nothing to report.

NEW BUSINESS

Chairman Martin asked if there was any new business to report. The board had nothing to report.

Chairman Martin stated that the County will be providing the voting machines and staff to work the upcoming election.

FIRE PREVENTION BUREAU REPORT

Chairman Martin asked for the Fire Prevention Report.

Chief Volkmann reported on the following:

- Run log and fire prevention materials previously distributed to Commissioners
- Year to date totals – current inspections and fees billed and collected
- 2024 billing went out last week
- Announcement for upcoming test for new employees coming out within the next two weeks. Testing to take place no later than March. Same testing company to be used as last time
- Truck Committee is recommending the purchase of a Seagrave truck. Recommendation and pricing to be presented to the board by end of February
- Building renovations are going very well
 - Energy company to be schedule to start lighting inventory
- Firefighter Patton started and training has begun. Swearing in to be done during February meeting
- Meeting with the Volunteers on Monday to discuss Chiefs expectations and solicit the volunteers' input
- Meeting with EMS on Monday to discuss the EMS Program and adjust as needed

Commissioner Robert McGee arrived at 7:20pm.

APPLEGARTH VOLUNTEER FIRE COMPANY

Chairman Martin asked if there was anything to report from the volunteers. There was nothing to report.

CORRESPONDENCE

Chairman Martin asked if the board had any correspondence to discuss. There was not any correspondence received.

MEETING OPEN TO THE PUBLIC

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Chairman Martin opened the meeting to the public.

Charlie Zeichner from Stonebridge Men's Club thanked the Chief for the list of local business that Mr. Zeichner had previously requested.

Mr. Zeichner said that the Stonebridge Men's Club is interested in creating a Fire Department Journal that would honor the staff and the history of the fire department. The Journal would be sold during a banquet dinner. Proceeds from the dinner ticket sales and the sale of the Journal would be donated back to the fire house.

Mr. Zeichner asked if there were any issues donating the funds to the fire department. Per Board Attorney Drew Stauffer the fire department can accept the donation.

Mr. Zeichner asked if the fire department would be interested in partnering with the Stonebridge Men's Club on this endeavor. There were no objections from the board and it was determined that Commissioner Robert McGee would service as a liaison for this project.

CLOSED SESSION

Chairman Martin stated there was no need for an executive session.

ADJOURN

UPON MOTION MADE by Jason Martin and seconded by Glenn Borsuk, the meeting was adjourned.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

ROBERT McGEE
Board Secretary
JASON MARTIN
Chairman

NOTE: Appendixes can be obtained upon request from the Board Secretary.

PREPARED BY: Lindsay Lesser