



MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT 2

10 HALSEY REED ROAD MONROE TOWNSHIP NJ 08831

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JASON MARTIN, CHAIRMAN | GLENN BORSUK, VICE CHAIRMAN | ROBERT MCGEE, SECRETARY
MICHAEL FRISCH, TREASURER | ALAN TANNENBAUM, DEPUTY SECRETARY/TREASURER

Minutes of the Regular Meetings Wednesday, May 10, 2023

The Monroe Township Board of Fire Commissioners of District No. 2 met at the Monroe Township Fire District #2 & EMS building, 10 Halsey Reed Road, Monroe Township, New Jersey for an Agenda, Reorganization and Regular Meeting.

Chairman Martin called the meeting to order with a Salute to the Flag at 7:00 pm. Chairman Martin asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties.

UPON ROLL CALL made by Commissioner Jason Martin, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Glenn Borsuk, Michael Frisch, Jason Martin, Robert McGee and Alan Tannenbaum.

ALSO PRESENT: Board Attorney Richard J. Shaklee, Esquire, and Lindsay Lesser, Substitute Recording Secretary.

There was one career firefighter present: Chief Volkmann

There was one volunteer firefighter present: Firefighter Chrepta

There was three members of the public present: Joseph Haff, Andrew Calvo & Paul Onish

Chairman Martin announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published newspaper, posted on the bulletin board of the Office of the Township Clerk, Fire District #2 website @www.station57.org, and notices sent to those requesting such.

MINUTES

Chairman Martin asked for a review of the April 12, 2023 minutes.

UPON MOTION MADE by Michael Frisch and seconded by Glenn Borsuk, to adopt the minutes of the regular meeting as amended.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

CLAIMS AGAINST THE BOARD & TREASURERS REPORT

Chairman Martin asked the board to review the claims against the board and for the treasurer's report.

Commissioner Frisch read the report:

General Operating Claims Total \$969,487.57

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Net Payroll Claims Total	\$94,959.55
Total Claims Against the Board	\$1,064,447.12
Period ending May 12, 2023	

Amboy Bank:

Undesignated Funds	\$1,966,583.77
Petty Cash	\$170.00
Designated Funds	\$198,789.33
Total Balance	\$2,165,543.10

UPON MOTION MADE by Glenn Borsuk and seconded by Michael McGee, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$1,064,447.12

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

OLD BUSINESS

Chief Volkman and Commissioner McGee will meet with the building engineer on May 13, 2023 at 9:30am at Station 57 to review the specs needed for the bid proposal to replace the concrete pad.

Chairman Martin has not received an update from the lighting company and will follow up. Per Chief Volkman, they had requested schematic drawings and details about when the building was built. Chief Volkman has the information requested and will send it when he is told where it needs to be sent.

NEW BUSINESS

Chairman Martin announced that Val Cier will be retiring from the Recording Secretary position, June will be her last meeting. Lindsay Lesser has been identified as Ms. Cier's replacement since Ms. Lesser has substituted for this role for many years. Ms. Lesser will begin in July.

UPON MOTION MADE by Glenn Borsuk and seconded by Jason Martin to appoint Lindsay Lesser in the position of Board Recording Secretary effective July 12, 2023 and will expire upon the 2024 reorganization meeting.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

CORRESPONDENCE

Chairman Martin asked if the board had any correspondence to discuss. There wasn't any correspondence to review.

FIRE PREVENTION BUREAU REPORT

Chairman Martin asked for the Fire Prevention Report.

Chief Volkman stated that an insurance adjuster came out to inspect the damage to the front fender,

back and sides of the vehicle to determine if it can be repaired. Chief believes that it will be able to be repaired since the damage appears to be to the sheet metal only and that the structure has not been damaged. The adjuster indicated that due to the elevated pricing of parts, it's likely that it will be repaired. A repair shop has not been identified.

Chief Volkman reported on the following:

- Reviewed year to date 2023 inspections and fees and year over year comparison to 2022
- Reviewed Incident Run Log (86)
- Reviewed training for the career staff and volunteers
- Volunteers have completed fit testing

APPLEGARTH VOLUNTEER FIRE COMPANY

Chairman Martin asked if there was anything to report from the volunteers.

Ladies Auxiliary will be hosting a flower sale fundraiser this weekend before Mother's Day.

MEETING OPEN TO THE PUBLIC

Chairman Martin opened the meeting to the public.

Paul Onish asked for an explanation of the upcoming bid for the lighting project. Chairman Martin explained that the State of NJ subsidizes up to 80-90% of the cost to convert fluorescent fixtures over to LED which will result in an energy cost savings. A full HVAC review will also be performed to determine efficiencies.

Mr. Onish asked for an update on departments that are dispatched on EMS calls. Chief Volkman stated that he and the EMS director have drafted a policy which will be presented to the Chief of Police next week. The plan is to have fire and EMS dispatched for any cardiac or respiratory arrest calls. Chief explained that hands on CPR is a very labor-intensive process. The guidelines state that the team performing CPR should be switched out every two minutes. EMS rides with only two members per crew and therefore additional support is needed. In addition, if the EMS crew is already on another call the fire department will be able to jump the call and get there much faster than the next closest EMS crew.

Mr. Onish asked if District 2 has considered solar panels on the firehouse. Chairman Martin stated that currently there are already solar panels installed.

Joseph Haff, Commissioner of District #3, stated that local communities have monthly programs where outside groups, such as the computer club, present to the community. The police department is scheduled to present it next month. Mr. Haff is putting together a presentation about the fire services within Monroe.

Andrew Calvo introduced himself. He was previously a volunteer firefighter and fire commissioner in Tinton Falls.

Chairman Martin stated that after next month's meeting there will be an installation celebration for Chief Volkman and a goodbye celebration for Val Cier at 7:30pm in the bay.

CLOSED SESSION

Chairman Martin stated there was no need for an executive session.

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ADJOURN

UPON MOTION MADE by Jason Martin and seconded by Mike Frisch, the meeting was adjourned.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

ROBERT McGEE
Board Secretary
JASON MARTIN
Chairman

NOTE: Appendixes can be obtained upon request from the Board Secretary.

PREPARED BY: Lindsay Lesser