



MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT 2

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JASON MARTIN, CHAIRMAN | GLENN BORSUK, VICE CHAIRMAN | ROBERT MCGEE, SECRETARY

MICHAEL FRISCH, TREASURER | ALAN TANNENBAUM, DEPUTY SECRETARY/TREASURER

Minutes of the Regular Meeting Wednesday, January 11, 2023

Chairman Martin called the meeting to order with a Salute to the Flag at 7:02 pm. Chairman Martin asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties.

UPON ROLL CALL made by Chairman Martin, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Glenn Borsuk, Michael Frisch, Jason Martin, Robert McGee, and Alan Tannenbaum.

ALSO PRESENT: Attorney Richard Shaklee, Esquire and Val Cier, Recording Secretary.

The following career firefighter was present: Chief Volkmann and many other members.

There was one volunteer firefighter present: Jennifer Awad.

There were no one members of the public present: Fran Catanzaro

Chairman Martin announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the newspaper, posted on the bulletin board of the Office of the Township Clerk, and District 2 website @ www.station57.org, and notices sent to those requesting such.

ADOPTION OF THE 2023 FIRE DISTRICT#2 BUDGET

Chairman Martin read the 2023 Fire District Budget Resolution Authorizing the Reading of the 2023 Budget, by Title Only.

UPON MOTION MADE by Glenn Borsuk and seconded by Alan Tannenbaum, to adopt the Resolution Authorizing the Reading of the 2023 Fire District Budget by Title Only.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

Chairman Martin stated the DCA approved the budget but made a slight amendment to allocation, not the budget itself. Chairman Martin read the Resolution to Amend the 2023 Budget for 2023.

UPON MOTION MADE by Robert McGee and seconded by Michael Frisch, to adopt the Resolution to Amend the 2023 Fire District Budget.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

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Chairman Martin read the 2023 Adopted Budget Resolution and opened the meeting to the public for a hearing on the budget. The public had no comments.

UPON MOTION MADE by Glenn Borsuk and seconded by Michael Frisch, to adopt the 2023 Fire District Budget Resolution for the total budget of \$5,523,575.00, with the total amount to be raised by taxation of \$5,192,875.00, as read.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

Chairman Martin read the 2023 Temporary budget resolution for contracts, commitments or payments made prior to the adoption of the final budget.

UPON MOTION MADE by Michael Frisch and seconded by Alan Tannenbaum, to adopt the Temporary budget resolution for the 2023 Fire District Budget.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

Chairman Martin read the Resolution for the Fund commissioner of the joint insurance fund appointing Commissioner Borsuk as primary fund commissioner and Chief Volkmann as secondary.

UPON MOTION MADE by Robert McGee and seconded by Michael Frisch to appoint Commissioner Borsuk and Chief Volkmann for Joint Insurance Fund.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

Chairman Martin read the Resolution promoting Nilay Patel to a permanent Captain at Fire District #2.

UPON MOTION MADE by Glenn Borsuk and seconded by Michael Frisch to promote Nilay Patel to permanent Captain of Fire District #2.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

MINUTES

Chairman Martin asked for a review of the December 14, 2022 minutes.

UPON MOTION MADE by Glenn Borsuk and seconded by Jason Martin, to adopt the minutes of the regular meeting of December 14, 2022.

ROLL CALL: Aye Borsuk
Aye Frisch

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Aye Martin
Aye McGee
Aye Tannenbaum

CLAIMS AGAINST THE BOARD & TREASURERS REPORT

Chairman Martin asked the board to review the claims against the board and for the treasurer's report.

Commissioner Frisch read the report:

General Operating Claims Total	\$677,000.81
Net Payroll Claims Total	\$114,733.17
Total Claims against the Board	\$791,733.98
Period ending January 11, 2023	

Undesignated Funds

Amboy	\$2,665,938.70
Petty Cash	\$170.00

Designated Funds

Amboy	\$198,789.33
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Total Funds	\$2,864,898.03
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UPON MOTION MADE by Glenn Borsuk and seconded by Robert McGee, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$791,733.98

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

VOLUNTEER FIRE COMPANY REPORT

Chairman Martin asked if there was a Volunteer Report. Ms. Awad reported she is working with the Chief on training.

UPON MOTION MADE by Glenn Borsuk and seconded by Mike Frisch, to increase the LOSAP to the maximum of \$1,804.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

Commissioner Borsuk also wanted to recognize that Chief Volkmann was named as Inspector of the year for Middlesex county!! Board congratulated the Chief.

The department would like a resolution to put the old tanker for sale on govbids.com. Attorney Shaklee read a resolution to sell the tanker at public auction or by bid.

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UPON MOTION MADE by Glenn Borsuk and seconded by Mike Frisch, for Fire District #2 to list Tanker 57-4 on gov bids.com to be sold with a minimum bid of \$50,000.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

CHIEF'S REPORT

Chairman Martin asked for a report from Fire Prevention.

Chief Volkmann distributed his Fire Prevention Report, and reported he received additional quotes for garage door repair. He would like to go with Independent Edison Door Company for \$7200 for all 8 bay doors. All bids are close in price.

UPON MOTION MADE by Glenn Borsuk and seconded by Robert McGee, to contract with Independent Ediston Door Company for \$7,200 to repair the 8 bay doors.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

SWEARING IN CEREMONY

The Board of Fire Commissioners invited all personnel and their families to celebrate the promotions and new hires from 2022:

Promotion of Captain Patel
Promotion of Captain Whalen
Hiring of Probationary Firefighter Spierto
Hiring of Probationary Firefighter Pinkney
Hiring of Probationary Firefighter Chancy

OLD BUSINESS

Chairman Martin asked if any old business to report. The board had nothing to report.

NEW BUSINESS

Chairman Martin asked if there was any new business to report. The board had nothing to report.

MEETING OPEN TO THE PUBLIC

There was no public remaining.

CLOSED SESSION

Chairman Martin called the Executive session to order.

Resolution was read by Chairman Martin for an executive session for the purpose of personnel matters.

UPON MOTION MADE by Glenn Borsuk and seconded by Mike Frisch, to go into an executive session for the purpose of personnel matters.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

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MEETING RE-OPENED TO THE PUBLIC

Chairman Martin re-opened the meeting to the public.

ADJOURN

Chairman Martin asked for a motion to adjourn.

UPON MOTION MADE by Glenn Borsuk and seconded by Mike Frisch, the meeting was adjourned.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

ROBERT McGEE
Board Secretary
JASON MARTIN
Chairman

NOTE: Appendixes can be obtained upon request from the Board Secretary.

PREPARED BY: Val Cier