



**MONROE TOWNSHIP BOARD OF FIRE
COMMISSIONERS
DISTRICT 2**

10 HALSEY REED ROAD MONROE TOWNSHIP NJ 08831

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JASON MARTIN, CHAIRMAN | GLENN BORSUK, VICE CHAIRMAN | ROBERT MCGEE, SECRETARY
MICHAEL FRISCH, TREASURER | ALAN TANNENBAUM, DEPUTY SECRETARY/TREASURER

**Minutes of the Regular Meeting
Wednesday, October 11, 2023**

The Monroe Township Board of Fire Commissioners of District No. 2 met at the Monroe Township Fire District #2 & EMS building, 10 Halsey Reed Road, Monroe Township, New Jersey for the Regular Meeting.

Chairman Martin called the meeting to order with a Salute to the Flag at 7:00 pm. Chairman Martin asked for a moment of silence for all firefighters, EMS, police, and military, who have died in the performance of their duties.

UPON ROLL CALL made by Commissioner Jason Martin, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Glenn Borsuk, Michael Frisch (attended via Zoom), Jason Martin, Alan Tannenbaum and Robert McGee.

ALSO PRESENT: Board Attorney Richard J. Shaklee, Esquire, and Lindsay Lesser, Recording Secretary.

There were seven career firefighters present: Chief Volkmann, Captains Riley & Patel, Firefighters Pinkney, Crocker, Hoffman, and Gillette

There were no members of the volunteer department present.

There was one member of the public present: Charles Zeichner

Chairman Martin announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published newspaper, posted on the bulletin board of the Office of the Township Clerk, Fire District #2 website @www.station57.org, and notices sent to those requesting such.

MINUTES

Chairman Martin asked for a review of the September 13, 2023 minutes as amended.

UPON MOTION MADE by Glenn Borsuk and seconded by Alan Tannenbaum, to adopt the minutes of the regular meeting as amended.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

CLAIMS AGAINST THE BOARD & TREASURERS REPORT

Chairman Martin asked the board to review the claims against the board and for the treasurer's report.

Commissioner Frisch read the report:

General Operating Claims Total	\$149,166.46
Net Payroll Claims Total	\$108,374.53
Total Claims Against the Board	\$257,540.99

Period ending October 13, 2023

Amboy Bank:

Undesignated Funds	\$2,746,418.37
Petty Cash	\$170.00
Designated Funds	\$198,789.33
Total Balance	\$2,945,377.70

Notable events during this period – None

UPON MOTION MADE by Robert McGee and seconded by Glenn Borsuk, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$257,540.99.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

UPON MOTION MADE by Glenn Borsuk and seconded by Robert McGee, after completing his probationary period and upon recommendation of Captain Riley, Firefighter Austin Pinkney shall be appointed as a permanent Firefighter.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

OLD BUSINESS

Chairman Martin asked if the board had any old business to discuss.

Chief Volkmann stated that the LaFrance Engine has been listed for sale. The current bid is at \$1,129 and there are still 6 days remaining before the bid closes.

NEW BUSINESS

Chairman Martin asked if the board had any new business to discuss.

Chairman Martin asked if there were any objections to the Fire Prevention Bureau Report being distributed digitally going forward. Chief Volkmann said he would be able to distribute it earlier in digital format and would have hard copies available at the meetings for any members of the

public in attendance.

Chief Volkmann needs direction regarding whether a policy is needed restricting anyone with a handgun in their possession from entering the building regardless of their having a concealed carry permit. Board Attorney Shaklee will research the laws and advise. Commission Borsuk stated that unless there is precedence showing that a policy should be in place, he is not in favor of a new policy as there are already laws in place around the carrying of hand guns. Specifically, those with a concealed permit would be in violation of their permit should their guns be left unattended. Chief Volkmann will forward Board Attorney Shaklee all information he has gathered thus far.

FIRE PREVENTION BUREAU REPORT

Chairman Martin asked for the Fire Prevention Report.

Chief Volkmann reported on the following:

- Year to date totals – current inspections and amounts collected
- Review of Incident Run Log
- Review of September Training

Chief Volkmann stated the he does not think the volunteers brush truck needed any longer. Station 51 has asked that if the volunteers no longer need of the truck, Station 51 would like it back since they had donated it to the volunteers between 5-10 years ago.

MEETING OPEN TO THE PUBLIC

Chairman Martin opened the meeting to the public.

Charles Zeichner, from the Stone Bridge Men's Club, stated that the Men's Club is involved with fund raising and donates those funds to various charities. Mr. Zeichner requested a list of all businesses within the community to be used for fund raising purposes. Chief Volkmann stated that with an OPRAH public record request, he can provide a list but it will only include businesses within this fire district. Chief Volkmann will provide Mr. Zeichner the necessary forms after the meeting.

NEW BUSINESS

Chairman Martin asked if the board had any new business to discuss.

Chairman Martain stated that the bid process is now closed for the HVAC and lighting project. There were no inquiries about the project and no bids were received.

UPON MOTION MADE by Glenn Borsuk and seconded by Robert McGee, to authorize Chairman Martin to negotiate and execute an agreement with Public Service Electric & Gas Small Business District Install Program and its subcontractors to replace the 2 boilers that provide heat to the bay areas immediately. The chairman will also execute the LED lighting retrofit program portion.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

Regular Meeting
October 11, 2023

CORRESPONDENCE

Chairman Martin asked if the board had any correspondence to discuss. There was not any correspondence to review.

APPLEGARTH VOLUNTEER FIRE COMPANY

Chairman Martin asked if there was anything to report from the volunteers. There were no additional comments from the volunteers.

CLOSED SESSION

Chairman Martin stated there was no need for an executive session.

ADJOURN

UPON MOTION MADE by Jason Martin and seconded by Michael Frisch, the meeting was adjourned.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

ROBERT McGEE
Board Secretary
JASON MARTIN
Chairman

NOTE: Appendixes can be obtained upon request from the Board Secretary.

PREPARED BY: Lindsay Lesser